

OVERVIEW & SCRUTINY COMMISSION

WORK PROGRAMME – NOVEMBER 2009 TO APRIL 2010

Meeting Date/Venue	Topic	Organisation/Officer/Cabinet Member	Objective	Method(s)
26 November 2009 Dereham	Local Govt Ombudsman – Annual Letter	S Allen/ S Askew	To consider the contents of the LGO annual letter	Report
26 November	Executive Report	S Askew (Org Development)	To hold the portfolio holder to account	Report
26 November	Contract Monitoring	Leisure PFI	To assess contract performance and identify issues arising	Report
26 November	Contract Monitoring	Environmental & Security Services	To assess contract performance and identify issues arising	Report
26 November	Community Car Schemes	R Walker/ T Hewett	To identify issues relating to community car schemes in Breckland	Report & Witnesses
26 November	Implications on Scrutiny of the Crime and Disorder Regs 2009	M Broughton/ S Askew	To agree such changes to Scrutiny to reflect the 2009 C&D Regulations	Report
17 December 2009 Dereham	Legal Services	B Smith/R Barlow/ M Horn	To consider current arrangements of the delivery of the Council's legal services	Report
17 December	Contract Monitoring	Planning and Building Control/Capita/ M Kiddle-Morris	To assess contract performance and identify issues arising	Report
17 December	Health Scrutiny	J Labouchere/ R Kybird	Quarterly report on health scrutiny at Norfolk County Council	Report
17 December	Joint Scrutiny	M Broughton/ S Askew	To consider joint scrutiny of ARP with Forest Heath DC	Report
4 February 2010 Watton	Executive Report	W Nunn (Corporate)	To hold the Leader to account	Report
4 February	Concessionary Fares Scheme	R Walker/K Fisher	To consider the scheme and budget implications on the Council	Report
4 February	Breckland Youth Council	R Walker/K Fisher	To invite reps from the BYC to attend and highlight their work in 2009	Report and Witnesses
4 February	S106 Receipts - Allocations	M Stokes/ P Claussen	To assess receipts under S106 and allocation issues	Report

Meeting Date/Venue	Topic	Organisation/Officer/Cabinet Member	Objective	Method(s)
4 February	Community Fora T&F Review	Review T&F Group	To consider the report and recommendations of the T&F Group	Report
18 March 2010 Swaffham	Partnership Scrutiny	Iceni Partnership/ K Fisher/R Walker	To scrutinise the partnership	Partnership Questionnaire
18 March	Executive Report	M Kiddle-Morris (Planning & Regeneration)	To hold the portfolio holder to account	Report
18 March	Commercial Property Investment	S Udberg/ P Claussen	To assess the Council's policy in relation to investment in commercial property	Report
18 March	Sickness Absence T&F Review	Review T&F Group	To consider the report and recommendations of the T&F Group	Report
18 March	Contract Monitoring	Steria IT Contract K Taylor/B Smith	To assess contract performance and identify issues arising	Report
18 March	Housing Strategy	A Brennan/ P Claussen	Pre-scrutiny of the new strategy	Report
18 March	Discretionary Rate Relief T & F Review	Review T & F Group	To consider the report and recommendations of the T&F Group	Report
29 April 2010 Attleborough	Contract Monitoring	Choice Based Lettings/ D Smith/ P Claussen	To assess contract performance and identify issues arising	Report
29 April	Executive Report	K Fisher (Community Services)	To hold the portfolio holder to account	Report
29 April	Holiday time Activities for Children	R Rudland/T Hewett	To consider the range of non-term activities offered by BDC	Report
29 April	Parking T & F Group	Review T & F Group	To consider the report and recommendations of the T & F Group	Report
29 April	Crime & Disorder – Annual Report	R Walker/T Hewett	To consider crime and disorder issues as the designated C& D Committee	Report

Note

Standing items on OSC agenda relate to 1) Call-in and 2) Councillor Call for Action Referrals

Meeting Venues

26 November 2009
17 December 2009
4 February 2010
18 March 2010
29 April 2010

Elizabeth House, Walpole Loke, Dereham
Elizabeth House, Walpole Loke, Dereham
Gallery Bar, Watton Sports Centre, Watton
Community Centre, Campingland, Swaffham
Town Hall, Queens Square, Attleborough

2009 -10 OSC Task and Finish Groups – Status (at 8 December 2009)

Local Development Framework (LDF) – (Phase completion due May 2010)
Affordable Housing – Completed August 2009
Sickness Absence – Next meeting 21 January 2010 (completion March 2010)
Parking – Next meeting 10 December 2009 (Phase completion April 2010)
Community Fora – Next meeting 22 December 2009 (completion February 2010)
Health – Not commenced (awaiting scoping)
Flooding – Not commenced (awaiting scoping)
Rural Issues – Not commenced (awaiting scoping)
Green Agenda – Commenced; Next meeting w/c 18 January 2010
Discretionary Rate Relief – Commencing 14 January 2010