

**ARP Draft Budget Summary 2010/11 to 2012/13**

	<b>Budget 2009/10</b>	<b>Draft Budget 2010/11</b>	<b>Draft Budget 2011/12</b>	<b>Draft Budget 2012/13</b>
		£	£	£
Employees	2,952,185	2,846,789	2,937,742	3,030,601
Premises	178,090	183,800	191,440	200,460
Transport	72,595	85,521	87,533	89,558
Supplies & Services	936,190	814,916	839,050	862,717
Support Services	681,305	691,110	707,271	724,100
Income	(521,056)	(458,570)	(472,545)	(474,405)
<b>Total Partnership Costs</b>	<b>4,299,309</b>	<b>4,163,566</b>	<b>4,290,491</b>	<b>4,433,031</b>
Forest Heath Share 34%	1,068,994	1,012,644	1,045,322	1,083,955
Breckland Share 66%	2,075,105	1,965,721	2,029,154	2,104,147
East Cambs contribution	1,155,210	1,185,201	1,216,016	1,244,929
<b>Total Contributions</b>	<b>4,299,309</b>	<b>4,163,566</b>	<b>4,290,491</b>	<b>4,433,031</b>

**Forest Heath Summarised Budgets for 2009-10 Revised to 2012-13 Originals**

Prepared as at 12.10.09

<b>Council Tax</b>	<b>Revised Budget 2009/10</b>	<b>Original Budget 2010/11</b>	<b>Original Budget 2011/12</b>	<b>Original Budget 2012/13</b>
Employees	187,621	182,335	196,270	203,755
Premises	0	0	0	0
Transport	5,471	5,409	5,428	5,425
Supplies & Services	34,861	16,076	16,471	16,069
Support Services	27,444	28,588	29,438	28,873
Income	-129,042	-105,961	-101,506	-101,506
To/From Reserves	0	0	0	0
<b>Total</b>	<b>126,355</b>	<b>126,447</b>	<b>146,101</b>	<b>152,616</b>

<b>Housing Benefit</b>	<b>Revised Budget 2009/10</b>	<b>Original Budget 2010/11</b>	<b>Original Budget 2011/12</b>	<b>Original Budget 2012/13</b>
Employees	426,614	410,870	427,434	441,162
Premises	0	0	0	0
Transport	18,351	18,466	18,509	18,507
Supplies & Services	79,364	35,563	36,435	35,583
Support Services	62,402	63,474	65,360	64,107
Income	-87,594	-9,891	-15,125	-15,125
Reserves	0	0	0	0
<b>Total</b>	<b>499,137</b>	<b>518,482</b>	<b>532,613</b>	<b>544,234</b>

<b>NNDR</b>	<b>Revised Budget 2009/10</b>	<b>Original Budget 2010/11</b>	<b>Original Budget 2011/12</b>	<b>Original Budget 2012/13</b>
Employees	31,420	31,584	32,578	33,509
Premises	0	0	0	0
Transport	193	196	196	196
Supplies & Services	5,095	2,337	2,394	2,335
Support Services	4,029	4,198	4,323	4,240
Income	-13,120	-9,148	-8,494	-8,494
Reserves	0	0	0	0
<b>Total</b>	<b>27,617</b>	<b>29,167</b>	<b>30,997</b>	<b>31,786</b>

<b>Totals Forest Heath</b>	<b>Revised Budget 2009/10</b>	<b>Original Budget 2010/11</b>	<b>Original Budget 2011/12</b>	<b>Original Budget 2012/13</b>
Employees	645,655	624,789	656,282	678,426
Premises	0	0	0	0
Transport	24,015	24,071	24,133	24,128
Supplies & Services	119,320	53,976	55,300	53,987
Support Services	93,875	96,260	99,121	97,220
Income	-229,756	-125,000	-125,125	-125,125
Reserves	0	0	0	0
<b>Total</b>	<b>653,109</b>	<b>674,096</b>	<b>709,711</b>	<b>728,636</b>

**Cost Centre: 404 0000 085 Revenues Servs - Council Tax - Breckland Partnership Costs**  
**Responsible Officer: Mr S Knights**

Code	Description	2008/2009 Actual £	2009/2010 Estimate £	2010/2011 Estimate £	2011/2012 Estimate £	2012/2013 Estimate £	Notes
1100	Salaries - Direct Allocation	663,110	701,050	673,080	691,660	715,060	
1111	Overtime	6,990	9,220	8,000	8,000	8,000	
1113	Childcare Vouchers	133	170	70	70	70	
1115	Management Fee	28,570	-	-	-	-	
1130	Additional Staff	11,893	5,000	1,000	1,000	1,000	
1970	Staff Advertisements	380	3,990	590	590	590	
1976	Training	6,523	8,250	8,260	8,260	8,260	
1980	Interview Expenses	28	250	250	250	258	
1981	Long Service Awards	360	350	30	100	100	
<b>EMPLOYEE RELATED EXPENSES</b>		<b>717,987</b>	<b>728,280</b>	<b>691,280</b>	<b>709,930</b>	<b>733,338</b>	
2301	Rents	46,025	51,260	46,850	47,880	49,220	
2401	Rates	10,443	13,080	14,390	15,830	17,410	
<b>PREMISES RELATED EXPENSES</b>		<b>56,468</b>	<b>64,340</b>	<b>61,240</b>	<b>63,710</b>	<b>66,630</b>	
3203	Allocation of Leased Cars	4,343	3,810	5,910	5,910	5,910	
3402	Car Allowances	10,607	12,570	11,920	12,380	12,870	
3405	Fares & Miscellaneous	163	460	250	250	250	
<b>TRANSPORT RELATED EXPENSES</b>		<b>15,113</b>	<b>16,840</b>	<b>18,080</b>	<b>18,540</b>	<b>19,030</b>	
4101	Equipment - General	244	200	-	-	-	
4102	Furniture	690	1,000	250	250	250	
4105	Copier Rentals	-	1,050	-	-	-	
4106	Equipment Maintenance	(2,770)	4,500	500	500	500	
4402	Stationery	61,214	36,000	60,000	61,320	63,040	
4403	Books & Periodicals	489	500	500	500	500	
4501	Audit Fees	5,132	-	6,750	6,750	6,750	
4502	Legal Fees	924	6,000	6,000	6,000	6,000	
4507	Hired Services	3,173	4,000	3,500	3,580	3,680	
4508	Bank Fees	327	-	-	-	-	
4515	Magistrates Court Cost	21,270	22,000	22,550	23,110	23,690	
4538	Bailiff's Fees	7,409	11,000	9,500	9,500	9,500	
4540	Tracing Agencies	11,191	15,000	14,000	14,310	14,710	
4544	HR Support	-	3,760	-	-	-	
4601	Postages	77,282	57,000	78,670	80,400	82,650	
4611	Mobile Phones	1,150	1,000	1,100	1,100	1,100	
4613	Telephone Bills	350	400	400	400	400	
4614	Fax Machines	164	300	200	200	200	
4615	Broadband	2,882	3,000	3,440	3,440	3,440	
4621	Computer Software Purchases	1,429	6,000	1,500	1,500	1,500	
4625	Software Maintenance	115,832	112,020	125,800	131,840	138,170	
4647	Computer Hardware	5,280	6,000	6,000	6,000	6,000	
4674	Computer Consumables	875	2,500	500	500	500	
4702	Conferences & Seminars	1,198	2,000	-	-	-	
4703	Subsistence	949	1,200	1,000	1,000	1,000	
4704	Hospitality	39	150	-	-	-	
4801	Subscriptions	2,378	4,000	3,000	3,000	3,000	
4904	Non Staff Advertising	5,644	4,000	4,070	4,160	4,280	
4907	Miscellaneous	5	100	-	-	-	
4913	Compensation	100	500	-	-	-	
4920	Rechargeable Works	(114)	-	-	-	-	
4965	Staff Eye Tests	137	300	-	-	-	
4991	Partnership Costs - Cont'n To FHDC	35,078	34,990	-	-	-	
<b>SUPPLIES &amp; SERVICES</b>		<b>359,946</b>	<b>340,470</b>	<b>349,230</b>	<b>359,360</b>	<b>370,860</b>	
7301	Allocation of Postages	2,782	4,530	4,680	4,680	4,680	
7501	Computer Recharge	66,699	91,290	88,740	86,910	90,490	
7504	Printing & Reprographics Recharge	7,770	9,600	8,330	8,380	8,560	
7505	Legal Services Recharge	1,941	1,820	1,910	1,850	1,870	
7508	Financial Services Recharge	28,384	18,170	22,690	21,990	22,870	
7510	Communications Recharge	5,685	2,770	5,360	5,370	5,360	
7512	Insurance Recharge	7,070	11,070	10,670	10,730	10,790	
7515	Human Resources Recharge	29,965	38,140	34,670	41,870	42,700	
<b>SUPPORT SERVICES</b>		<b>150,296</b>	<b>177,390</b>	<b>177,050</b>	<b>181,780</b>	<b>187,320</b>	
<b>EXPENDITURE</b>		<b>1,299,811</b>	<b>1,327,320</b>	<b>1,296,880</b>	<b>1,333,320</b>	<b>1,377,178</b>	
9235	FHDC Contribution	(174,256)	(153,060)	-	-	-	
9236	East Cambs Contribution	(363,753)	(381,220)	(391,116)	(401,285)	(410,826)	
9295	Trading Company Income	(57,758)	(12,500)	(12,500)	(12,500)	(12,500)	
9387	Law Court Fees - Summons Costs	(209,260)	(214,840)	(225,150)	(235,960)	(235,960)	
9411	Rechargeable Works	12,106	-	(26,960)	(28,480)	(29,410)	
9418	Misc Receipts	(51,203)	-	-	-	-	
<b>INCOME</b>		<b>(844,124)</b>	<b>(761,620)</b>	<b>(655,726)</b>	<b>(678,225)</b>	<b>(688,696)</b>	
<b>NET EXPENDITURE TO SUMMARY</b>		<b>455,687</b>	<b>565,700</b>	<b>641,154</b>	<b>655,095</b>	<b>688,482</b>	

**Cost Centre: 404 0000 086 Rev Servs - Housing Benefit Admin - Breckland Partnership Costs**
**Responsible Officer: Mr S Knights**

<b>Code</b>	<b>Description</b>	<b>2008/2009 Actual £</b>	<b>2009/2010 Estimate £</b>	<b>2010/2011 Estimate £</b>	<b>2011/2012 Estimate £</b>	<b>2012/2013 Estimate £</b>	<b>Notes</b>
1100	Salaries - Direct Allocation	1,351,462	1,395,450	1,354,090	1,392,940	1,436,770	
1111	Overtime	7,055	10,760	9,500	9,500	9,500	
1113	Childcare Vouchers	36	20	70	70	70	
1115	Management Fee	82,885	-	-	-	-	
1130	Additional Staff	183,569	14,770	14,000	14,000	14,000	
1970	Staff Advertisements	825	4,830	4,830	4,830	4,975	
1976	Training	14,296	15,610	15,250	15,250	15,250	
1980	Interview Expenses	165	250	250	250	258	
1981	Long Service Awards	51	230	280	150	450	
<b>EMPLOYEE RELATED EXPENSES</b>		<b>1,640,344</b>	<b>1,441,920</b>	<b>1,398,270</b>	<b>1,436,990</b>	<b>1,481,272</b>	
2301	Rents	82,315	89,820	83,800	85,640	88,040	
2401	Rates	26,066	13,080	28,670	31,540	34,690	
<b>PREMISES RELATED EXPENSES</b>		<b>108,381</b>	<b>102,900</b>	<b>112,470</b>	<b>117,180</b>	<b>122,730</b>	
3203	Allocation of Leased Cars	4,046	6,260	2,280	2,280	2,280	
3402	Car Allowances	30,588	21,930	36,150	37,550	39,010	
3405	Fares & Miscellaneous	322	900	780	780	780	
<b>TRANSPORT RELATED EXPENSES</b>		<b>34,957</b>	<b>29,090</b>	<b>39,210</b>	<b>40,610</b>	<b>42,070</b>	
4101	Equipment - General	483	500	-	-	-	
4102	Furniture	1,336	1,300	300	300	300	
4106	Equipment Maintenance	2,169	3,000	2,500	2,500	2,500	
4402	Stationery	70,248	37,000	71,510	73,080	75,130	
4403	Books & Periodicals	-	850	500	500	500	
4501	Audit Fees	4,737	-	6,750	6,750	6,750	
4502	Legal Fees	27,601	35,000	30,000	30,000	30,000	
4507	Hired Services	43,230	28,000	8,000	8,000	8,000	
4538	Bailiff's Fees	6,198	7,000	7,000	7,000	7,000	
4544	HR Support	2,000	6,940	-	-	-	
4601	Postages	29,136	42,000	35,000	35,770	36,770	
4611	Mobile Phones	1,563	1,000	1,850	1,850	1,850	
4614	Fax Machines	-	-	-	-	-	
4615	Broadband	8,735	7,000	8,800	8,800	8,800	
4621	Computer Software Purchases	56,072	15,000	10,000	10,000	10,000	
4625	Software Maintenance	169,654	156,780	177,800	186,330	195,280	
4647	Computer Hardware	4,138	5,000	5,000	5,000	5,000	
4674	Computer Consumables	747	3,500	1,000	1,500	1,500	
4702	Conferences & Seminars	800	3,000	-	-	-	
4703	Subsistence	75	500	-	-	-	
4704	Hospitality	78	200	-	-	-	
4801	Subscriptions	1,562	5,000	7,000	7,150	7,350	
4904	Non Staff Advertising	3,035	4,900	4,000	4,000	4,000	
4907	Miscellaneous	-	150	-	-	-	
4913	Compensation	250	400	-	-	-	
4920	Rechargeable Works	-	-	-	-	-	
4931	Bad Debts Provision	-	-	-	-	-	
4965	Staff Eye Tests	260	300	-	-	-	
4991	Partnership Costs - Cont'n To FHDC	64,842	64,690	-	-	-	
<b>SUPPLIES &amp; SERVICES</b>		<b>498,950</b>	<b>429,010</b>	<b>377,010</b>	<b>388,530</b>	<b>400,730</b>	
7301	Allocation of Postages	4,069	5,990	7,990	7,990	7,990	
7501	Computer Recharge	136,410	187,300	188,560	178,540	185,910	
7504	Printing & Reprographics Recharge	-	14,340	17,420	17,590	18,000	
7505	Legal Services Recharge	1,941	1,820	1,910	1,850	1,870	
7508	Financial Services Recharge	24,810	58,100	59,340	57,500	59,810	
7510	Communications Recharge	11,265	5,810	11,530	11,530	11,580	
7512	Insurance Recharge	13,163	16,130	20,990	21,110	21,240	
7515	Human Resources Recharge	59,365	77,770	73,950	89,500	91,100	
<b>SUPPORT SERVICES</b>		<b>251,022</b>	<b>367,260</b>	<b>381,690</b>	<b>385,610</b>	<b>397,500</b>	
<b>EXPENDITURE</b>		<b>2,533,653</b>	<b>2,370,180</b>	<b>2,308,650</b>	<b>2,368,920</b>	<b>2,444,302</b>	
9170	Other Grants	(2,636)	-	-	-	-	
9235	FHDC Contribution	(211,146)	(196,520)	-	-	-	
9236	East Cambs Contribution	(688,717)	(704,680)	(722,973)	(741,770)	(759,407)	
9295	Trading Company Income	(171,770)	(22,500)	(22,500)	(22,500)	(22,500)	
9387	Law Court Fees	(2,922)	(1,500)	(2,000)	(2,000)	(2,000)	
9411	Rechargeable Works	21,443	(23,290)	(26,960)	(28,480)	(29,410)	
9418	Miscellaneous Receipts	(50,255)	-	-	-	-	
9701	Internal Transfers	-	-	-	-	-	
9904	Debt Write Off	-	-	-	-	-	
9940	Local Housing Allowance	-	-	-	-	-	
<b>INCOME</b>		<b>(1,106,002)</b>	<b>(948,490)</b>	<b>(774,433)</b>	<b>(794,750)</b>	<b>(813,317)</b>	
<b>NET EXPENDITURE TO SUMMARY</b>		<b>1,427,651</b>	<b>1,421,690</b>	<b>1,534,217</b>	<b>1,574,170</b>	<b>1,630,985</b>	

**Cost Centre: 404 0000 090 NNDR Cost of Collection - Breckland Partnership Costs**  
**Responsible Officer: Mr S Knights**

Code	Description	2008/2009 Actual £	2009/2010 Estimate £	2010/2011 Estimate £	2011/2012 Estimate £	2012/2013 Estimate £	Notes
1100	Salaries - Direct Allocation	144,103	134,960	131,270	133,360	136,380	
1111	Overtime	13	-	-	-	-	
1113	Childcare Vouchers	-	-	-	-	-	
1115	Management Fee	6,349	-	-	-	-	
1970	Staff Advertisements	-	180	180	180	185	
1976	Training	738	1,060	1,000	1,000	1,000	
1980	Interview Expenses	-	10	-	-	-	
1981	Long Service Awards	-	120	-	-	-	
<b>EMPLOYEE RELATED EXPENSES</b>		<b>151,204</b>	<b>136,330</b>	<b>132,450</b>	<b>134,540</b>	<b>137,565</b>	
2301	Rents	6,817	7,990	6,940	7,090	7,290	
2401	Rates	617	2,860	3,150	3,460	3,810	
<b>PREMISES RELATED EXPENSES</b>		<b>7,434</b>	<b>10,850</b>	<b>10,090</b>	<b>10,550</b>	<b>11,100</b>	
3203	Allocation of Leased Cars	648	640	1,720	1,720	1,720	
3402	Car Allowances	2,239	1,890	2,340	2,430	2,510	
3405	Fares & Miscellaneous	136	120	100	100	100	
<b>TRANSPORT RELATED EXPENSES</b>		<b>3,023</b>	<b>2,650</b>	<b>4,160</b>	<b>4,250</b>	<b>4,330</b>	
4101	Equipment - General	(127)	-	-	-	-	
4102	Furniture	215	-	-	-	-	
4402	Stationery	5,597	4,250	4,330	4,430	4,550	
4501	Audit Fees	3,404	-	1,500	1,500	1,500	
4507	Hired Services	-	-	-	-	-	
4538	Bailiff's Fees	589	1,000	750	750	750	
4544	HR Support	-	690	-	-	-	
4601	Postages	7,735	6,900	7,020	7,170	7,370	
4621	Computer Software Purchases	5,505	2,000	2,000	2,000	2,000	
4625	Software Maintenance	18,046	25,090	19,000	19,910	20,870	
4674	Computer Consumables	-	850	-	-	-	
4703	Subsistence	225	200	100	100	100	
4904	Non Staff Advertising	-	-	-	-	-	
4965	Staff Eye Tests	-	50	-	-	-	
4991	Partnership Costs - Cont'n To FHDC	6,378	6,360	-	-	-	
<b>SUPPLIES &amp; SERVICES</b>		<b>47,566</b>	<b>47,390</b>	<b>34,700</b>	<b>35,860</b>	<b>37,140</b>	
7301	Allocation of Postages	293	580	470	470	470	
7501	Computer Recharge	17,589	20,550	15,960	19,550	20,360	
7504	Printing & Reprographics Recharge	2,077	2,180	1,510	1,520	1,550	
7505	Legal Services Recharge	1,863	1,740	1,820	1,770	1,790	
7508	Financial Services Recharge	8,598	6,220	7,060	6,850	7,120	
7510	Communications Recharge	1,345	1,300	970	970	970	
7512	Insurance Recharge	1,896	1,500	2,040	2,050	2,070	
7515	Human Resources Recharge	7,070	8,710	6,280	7,580	7,730	
<b>SUPPORT SERVICES</b>		<b>40,731</b>	<b>42,780</b>	<b>36,110</b>	<b>40,760</b>	<b>42,060</b>	
<b>EXPENDITURE</b>		<b>249,958</b>	<b>240,000</b>	<b>217,510</b>	<b>225,960</b>	<b>232,195</b>	
9235	FHDC Contribution	(45,231)	(41,660)	-	-	-	
9236	East Cambs Contribution	(64,420)	(69,310)	(71,112)	(72,961)	(74,696)	
9295	Trading Company Income	(13,907)	(2,000)	(2,000)	(2,000)	(2,000)	
9387	Law Court Fees - Summons Costs	(17,935)	(14,670)	(15,500)	(15,500)	(15,500)	
9411	Rechargeable Works	10,614	-	-	-	-	
9418	Misc Receipts	(4,818)	-	-	-	-	
<b>INCOME</b>		<b>(135,697)</b>	<b>(127,640)</b>	<b>(88,612)</b>	<b>(90,461)</b>	<b>(92,196)</b>	
<b>NET EXPENDITURE TO SUMMARY</b>		<b>114,261</b>	<b>112,360</b>	<b>128,898</b>	<b>135,499</b>	<b>139,999</b>	