

**ANGLIA REVENUES AND BENEFITS PARTNERSHIP**  
**JOINT COMMITTEE - 3 DECEMBER 2009**  
**REPORT OF THE OPERATIONAL BOARD**  
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**ARP RISK MANAGEMENT**

This report provides an update to members of the Joint committee regarding the arrangements for Risk Management raised in a previous Committee Report.

**1. Background**

- 1.1 A report was brought before the Joint Committee December 2008 making recommendations to enhance and improve governance arrangements. This followed a review by Norfolk County Council of the existing arrangements around risk, performance and financial management within the Anglia Revenues Partnership.
- 1.2 The recommendations included the introduction of a single partnership arrangement for managing risk, which was accepted.
- 1.3 The risk management arrangements have not been reported following the acceptance of the measures.

**2. KEY DECISION**

- 2.1 This is not a key decision

**3. Methodology**

- 3.1 The methodology used to establish the identification of risks, priorities, controls, risk owners and monitoring arrangements for Anglia Revenues Partnership is that introduced by Breckland Council in 2008 and seen as a model for risk assessment and monitoring. Members are asked to note the content of the document at Appendix A – Breckland Council's Risk Methodology.
- 3.2 Consideration of risks includes all partnering authorities' corporate objectives which are included in each Annual Service Plan and is not restricted solely to Breckland Council as indicated in the document.
- 3.3 The responsibility for identification and assessment of risk is that of the Management Team of ARP with individual risks owned by the Strategic Manager and the Operational Manager dependant on the type of risk.
- 3.4 The risks are reviewed regularly at Management Team meetings and reassessed quarterly to ensure the score is reflected correctly and any changes are incorporated

**4. Risk Matrix**

- 4.1 Members are referred to the document at Appendix B – ARP Risk Register
  - 4.1.1 The Management Team identified 2 Strategic Risks and 4 Operational Risks within the current financial year.
  - 4.1.2 The control measures in place are such that mitigation plans are not considered relevant for as long as these measures are adequate. This would be reviewed when the risks are reviewed and any mitigation plans would then be drawn up if the measures were seen to no longer be achievable.

- 4.1.3 Members will note that none of the inherent risks are currently outside of the appetite of the ARP (i.e. in the 'red zone').

## **5 Future Reporting**

- 5.1 Risks will continue to be monitored in line with the arrangements described.
- 5.2 The Risk register will be presented to each Joint Committee meeting as part of the agenda where any changes will be highlighted to members. If mitigation plans are required for any of the changes these, too, will be brought before the Joint Committee for approval.

## **6 Reasons for Recommendation**

The recommendation has been made above to assist with increasing the transparency of the decisions made by the management of the Anglia Revenues Partnership

## **7. Recommendation**

It is recommended that the following recommendation is agreed:

Present Risk Register to Joint Committee as part of the standard agenda.