

Audit Area	Responsible Officer	Recommendations	Priority	Status Description	Original Date Due for Completion	Revised Date Due for Completion	Latest Note
BRK1704 Environmental Services	Communities and Environmental Services Manager	A Waste Collection Policy be developed and be approved by Cabinet that clearly sets out the Council's approach to managing resident's household waste in a safe and cost effective way, that encourages waste minimisation and recycling and requirements for minimising contaminated waste. The policy to include the responsibilities of the Council, its waste collection contractor (Serco), and residents, with regard to recycling and enforcement actions that may be taken in the event of repeated contamination by householders.	Medium	Outstanding (With Agreed Extension)	01-Jun-17	14-Dec-18	Norfolk Waste Partnership is currently establishing a countywide approach to waste collection. Forming part of this is a review of options in terms of bin collection frequency and also the implementation of food waste collection. Trials are also being undertaken on to reduce contaminated recycling. The outcomes from these pieces of work will inform the Waste Collection Policy for Breckland  As the strategy is not due to be released until the second half of the year, we will be working towards a delivery date of 14th Dec 2018'.
BRK1709 Licensing and Business Support	Licensing and Business Support Manager	Taxi licence fees for both Councils to be reviewed.	Medium	Outstanding (With Agreed Extension)	30-Sep-17	30-Sep-18	The fees review is tied in with our policy review. We are looking at December 2018 as a target date but in reality it will depend on the feedback we get from the consultation process and if we have to make many changes.
BRK1708 Strategic Property	Strategic Property Manager	Recommendation 2: To undertake the due diligence to prepare for the decision to extend the partnership including the extension criteria, business planning and partner covenant.	Low	Outstanding (With Agreed Extension)	30-Sep-17	31-Mar-19	Officers are currently working through a project plan to extend the partnership. This is approximately one quarter behind the project plan.  The outcome will enable a decision about whether to extend the partnership into a further phase of activity or not. The project plan requires an internal decision by Autumn 2018 to be implemented by 01 April 2019 - which would be 1 year in advance of the actual currently business plan period - thus avoiding the corporate costs for the last year in the current business plan.  Therefore requested an extension to this audit recommendation to 31 March 2019.