

## Overview Scrutiny Work Programme 2016/17

*This is an outline programme only and will be amended as issues arise or priorities change*

<b>Date</b>	<b>Topic</b>	<b>Member / Director / Lead Officer</b>	<b>Objectives &amp; Desired Outcomes</b>
02 November 2017	Q2 Performance 2017-18 Performance Overview Report	Deputy Leader, Exec Member for Strategy, Governance & Transformation / Greg Pearson	To provide an update on Council performance for the period 1.7.17 - 30.9.17
	Amendments to Constitution	Sarah Wolstenholme-Smy	For further clarification
	Investment and Commercialisation	Christine Marshall	To discuss the Council's investment strategy
	Citizen Advice Bureau		To provide Members with a briefing on how the grant money has been spent
	Public Toilets	Simon Taylor-Avery	How have the towns used the money given to them and are the toilets still in use?
	The Budget	Exec Member for Finance	To inform Members about the budget setting process
14 December 2017	Norfolk Rivers Internal Drainage	Exec Member for Growth	Cllr Bambridge is a BDC representative on
	Apprenticeship Programme	Vicki Lowry, Interim HR Manager	
	LGA Peer review Action Plan		Members to have input into the Action plan
	Disabled Facilities Grant	Exec Member for Growth / Ross Bangs	
	Update on the Housing Strategy	Matthew Hogan / Ross Bangs	Following the approval of the Housing Strategy, report on the progress of the implementation.
	Draft Budget Setting, Medium Term Plan and Capital Strategy	Christine Marshall / Alison Chubbock	To consider the draft capital and revenue budget estimates, the medium term financial plan and the capital strategy.
25 January 2018	Q3 Performance 2017-18 Performance Overview Report	Deputy Leader, Exec Member for Strategy, Governance & Transformation / Greg Pearson	To provide an update on Council performance for the period 1.10.17 - 31.12.17
	Capita	Rob Walker / Alex Chrusciak	To update the Commission on how the issues raised at the Special meeting held on 3 October have been addressed.
	SERCO	Exec Member for Place / Riana Rudland	To receive an update on the contract of Serco and to discuss the positives / any improvements
	Unslightly Sites	Rob Walker / Steve James	To update Members on progress
	General Data Protection Regulations	Mark Stinson	To provide a pre-briefing on the requirements of the Regulations.
08 March 2018			
19 April 2018			

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**Agenda (These are topics raised by Members)**

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tbc	Norfolk County Council - Schools		Through Local Plan document – more developments will be built over coming years, but our schools are full. How will NCC plan for this?
	Intelligent Council	Anna Graves / Greg Pearson	To receive an update on being an 'Intelligent Council' and how this is progressing
	Norfolk County Council - Highways		Question - look at levels of roads & drainage & how Highways deal with this.
	Consider a project to support encourage market towns to support tourism		
	Market Town Initiative - resource4Growth monies given to town -		Request Towns to report to OSC on progress of spending - Sept/Oct 17
	Contractual Performance		Review the Planning & Building Control contract Review the Environmental Services Contract
	Town & Parish Forum	Rob Walker / Riana Rudland	To discuss the format of the Forum and the possibility of making it more interactive and / or passing responsibility for Agenda setting, etc to a 'T&P Forum working group' of Town/Parish Councillors.
	Car Park Management		Review the Council's car parking management policy, specifically: Should there be an alternative policy incorporating enforcement or charging that will support the viability of the towns  Is there a way the Council can generate income either from charging or by other means New local plans are being put forward for the towns, but there is no provision for car parking? How will the towns deal with the expansion?
early 2018	Data Protection Policy	Mark Stinson	To receive a briefing on the upcoming review of the Data Protection Policy in light of the requirements of the General Data Protection Regulations (GDPR)
	Health task & finish group		To arrange a T&F group to discuss health issues within the district
Autumn 2018	Unreasonable behaviour/ vexatious complaints		Policy to be reviewed annually