

Overview Scrutiny Work Programme 2016/17

This is an outline programme only and will be amended as issues arise or priorities change

Date	Topic	Member / Director / Lead Officer	Objectives & Desired Outcomes
14 September 2017	Q1 Performance 2017-18 Performance Overview Report	Deputy Leader, Exec Mbr for Strategy, Gov & transformation / Greg Pearson	To provide an update on Council performance for the period 1.4.17 - 30.6.17
	Investment and Commercialisation	Christine Marshall	to provide information and choices to Members to develop and confirm the direction of travel for the investment strategy
	Vexatious Complaints Policy	Sarah Wolstenholme-Smy	
	Corporate Health & Safety Policy 2017	Nick Kendrick	To consider the Corporate H&S Policy
	Amendments to Constitution	Mark Stinson / Sarah Wolstenholme- Smy	
	Car Park Enforcement	Chairman	get a report on how car parks are being used and how to resolve issues of
3 October 2017 @ 10.30am - SPECIAL MEETING	Capita	Robert Walker / Alex Cruishank	improvement plan and actions taken to improve how we are operating - SPECIAL MEETING
02 November 2017	Q2 Performance 2017-18 Performance Overview Report	Deputy Leader, Exec Mbr for Strategy, Gov & transformation / Greg Pearson	To provide an update on Council performance for the period 1.7.17 - 30.9.17
	Citizen Advice Bureau		To provide Members with a briefing on how the grant money has been spent
	Update on the Housing Strategy	Ross / Matthew	following the approval of the Housing Strategy, report on the progress of the implementation.
	Intelligent Council	Greg Pearson / Maxine O'Mahony	To receive an update on being an 'Intelligent Council' and how this is progressing
	Disabled Facilities Grant	Executive Member Growth / Ross Bangs	
	LGA Peer review Action plan		Members to have input into the Action plan
	Apprenticeship Programme	Vicki Lowry, HR Manager	
	SERCO	Riana Rudland / Paul Claussen	To receive an update on the contract of Serco and to discuss the positives / any improvements
14 December 2017	Norfolk Rivers Internal Drainage Board	gordon Bambridge	Cllr Bambridge is a BDC representative on this outside body. Invite the Board into OSC, to provide an update on how they utilise the grant provided
25 January 2018	Q3 Performance 2017-18 Performance Overview Report	Deputy Leader, Exec Mbr for Strategy, Gov & transformation / Greg Pearson	To provide an update on Council performance for the period 1.10.17 - 31.12.17

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08 March 2018			
19 April 2018			

Topics to be scheduled (These are topics raised by Members)

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	Public Toilets		Public toilets were transferred to the Town Councils - review how this is working and issues
tbc	Norfolk County Council - Schools		Through Local Plan document – more developments will be built over coming years, but our schools are full. How will NCC plan for this?
	Norfolk County Council - Highways		Question - look at levels of roads & drainage & how Highways deal with this.
	consider a project to support encourage market towns to support tourism		
	Market Town Initiative - resource4Growth monies given to town -		Request Towns to report to OSC on progress of spending - Sept/Oct 17
	Service Improvement plan for Capita		
	Contractual Performance		Review the Planning & Building Control contract Review the Environmental Services Contract
	Finance		Review the Council investment Strategy and review what is being looked at to improve / diversify the cash reserves.
	Car Park Management		Review the Council's car parking management policy, specifically: Should there be an alternative policy incorporating enforcement or charging that will support the viability of the towns Is there a way the Council can generate incomen either from charging or by other means New local plans are being put forward for the towns, but there is no provision for car parking? How will the towns deal with the expansion?
	Health task & finish group		To arrange a T&F group to discuss health issues within the district