

## Anglia Revenues Partnership Joint Committee

### Forecast Full Year Financial Performance as at 31st January 2017

Description	Approved Budget 2016/17 £	Forecast Actuals 2016/17 £	Forecast Variance Over/(Under) £	Variance %	Notes
Employee Related Costs	7,980,051	7,826,630	(153,422)	(1.92)	1
Premises Related Costs	268,860	262,496	(6,364)	(2.37)	2
Transport Related Costs	115,522	122,741	7,219	6.25	3
Supplies & Services	1,468,339	1,391,367	(76,972)	(5.24)	4
Support Services	559,053	575,708	16,655	2.98	5
Income	(922,561)	(1,289,791)	(367,230)	39.81	6
<b>TOTAL PARTNERSHIP COSTS</b>	<b>9,469,264</b>	<b>8,889,151</b>	<b>(580,113)</b>	<b>(6.13)</b>	
Balance of Grants received 2016/17, not spent at 31.3.17	0	(65,137)	(65,137)		7
<b>TOTAL PARTNERSHIP COSTS</b>	<b>9,469,264</b>	<b>8,824,014</b>	<b>(645,250)</b>	<b>(6.81)</b>	

#### Variance Notes

1. The employee under spend is due to a combination of vacancies during the first 9 months of the year, and posts being filled at the bottom of pay grades. It is anticipated that most of the vacant posts will be filled. There are also additional savings relating to Pensions as these were budgeted for but some staff have opted out of the scheme. These savings have been reflected in the new budget for future years.
2. This variance relates to below budget rental costs to date, and this has been reflected in the new budget for future years.
3. Two additional lease vehicles have been acquired for the Bailiff service, compared to the original budget. This is fully covered by additional income.
4. Supplies & Services are lower than budget due to lower direct postage and stationery costs (see also note 5). These savings are offset slightly by additional bank charges which relate to the enforcement service, and an increase in indirect postage costs. The postage and stationery savings represent an achieved efficiency and these are reflected in future year budgets.
5. Support Services costs are higher than budget due to an increase in indirect postage costs, however these are off-set by lower direct postage costs (see note 4).
6. Income is mainly up due to the success of the Bailiff service (£319k higher than budget), and this is an achieved efficiency that has been reflected in the budget for future years. An additional £48k rechargeable income has been achieved, and this relates to a combination of recharging for additional inserts that Councils have requested and funding for Tenancy Fraud work.
7. This figure relates to the balance of grant funding received in the year. Examples of funding received include FERIS (Fraud & Error Reduction Incentive Scheme), RTI BDM (Real Time Information Bulk Data Matching initiative) and LADS (Local Authority Data Share).

**Transformation funding - committed expenditure as follows:**

Description	Approved Budget 2016/17 £	Forecast Actuals 2016/17 £	Re-allocated £	Forecast Variance Over/(Under) £	Forecast Actuals 2017/18 £
<b>Already committed from grant funding received last year</b>					
Website	7,575	0	0	(7,575)	7,575
FOI 3 Year Cover	24,848	23,569	(1,279)	0	0
Mitel Join Up	35,000	0	0	(35,000)	35,000
Redhat	39,000	38,400	(600)	0	0
EDMS	50,000	0	(45,000)	(5,000)	5,000
<b>Total</b>	<b>156,423</b>	<b>61,969</b>	<b>(46,879)</b>	<b>(47,575)</b>	<b>47,575</b>
<b>New commitments 2016/17 approved by OIB</b>					
Digital - Temporary staff (2) Civica	50,000	51,739	36,739	(35,000)	35,000
Digital - West Suffolk IT Staff	47,834	18,047	(29,787)	0	0
Digital - New servers (2) & Memory	20,500	20,500	0	0	0
Digital - Capita Connect	130,000	123,458	0	(6,542)	6,542
Commercial - J Russell Research Consultancy	6,000	6,000	0	0	0
Commercial - Marketing	60,000	2,000	(58,000)	0	0
<b>Total</b>	<b>314,334</b>	<b>221,744</b>	<b>(51,048)</b>	<b>(41,542)</b>	<b>41,542</b>
<b>Indicative amounts not yet released 2016/17</b>					
Digital - Sharing Intelligence	10,000	0	0	(10,000)	10,000
Organisational - Develop agile orgn	10,000	0	0	(10,000)	10,000
Commercial - Accredited trainer	10,000	0	0	(10,000)	10,000
<b>Total</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>(30,000)</b>	<b>30,000</b>
<b>Un-allocated</b>	<b>269</b>	<b>0</b>	<b>97,927</b>	<b>(98,196)</b>	<b>0</b>
<b>Grand Total</b>	<b>501,026</b>	<b>283,713</b>	<b>0</b>	<b>(217,313)</b>	<b>119,117</b>

If all of the identified expenditure goes through in 2016/17 there will be £217,313 remaining of the original £501,026 in the Transformation fund at 31st March 2017, with £98,196 un-allocated

**Efficiency details 2017/18 - 2019/20 Budgets**

<b>Description</b>	<b>Draft Budget 2017/18 £</b>	<b>Draft Budget 2018/19 £</b>	<b>Draft Budget 2019/20 £</b>
ARP Efficiency Targets	531,824	1,017,397	1,017,397
<b>Efficiencies made to date:</b>			
Postage costs	(20,960)	(19,250)	(15,670)
County Council Fraud funding (Income)	(105,000)	(105,000)	(105,000)
Enforcement Service	(234,736)	(215,693)	(202,642)
<b>Total Efficiencies Made to Date</b>	<b>(360,696)</b>	<b>(339,943)</b>	<b>(323,312)</b>
<b>Remaining Efficiency Target</b>	<b>171,128</b>	<b>677,454</b>	<b>694,085</b>

The above table shows the actual efficiencies identified to date against the original annual budget targets.