

Overview Scrutiny Work Programme 2016/17

This is an outline programme only and will be amended as issues arise or priorities change

Date	Topic	Member / Director / Lead Officer	Objectives & Desired Outcomes
13 October 2016	Citizens Advice Bureau		To provide historical context on their receiving funding from the council; to understand issues that they are dealing with; to discuss the SLAs.
	Draft Breckland Housing and Homelessness Strategy	Cllr Charles Carter / Matthew Hogan	
	Housing Assoc.		
	ICT Strategy	Cllr Bambridge / Rob Leigh	To receive a briefing on the ICT strategy
	Action Plan following recent flooding at Elizabeth House - <i>To specifically look at IT and what would happen. Are we liable for Capita/DWP?</i>	Cllr Turner/Cllr Bambridge/Rob Leigh	Item carried over from 1/9/16 meeting. To specifically look at IT.
	Task & Finish Groups - Performance Transformation	Chairman of Task & Finish Groups	To feedback on progress
24 November 2016	Q2 Performance Report	Maxine O'Mahony / Greg Pearson	Opportunity for Members to question quarterly report ensuring performance is on track
	Breckland Street Name & Numbering Policy	Cllr C Carter / Rob Walker	To review & update the policy
	Draft Budget Setting, Medium term Plan & Capital Strategy	Cllr Pablo Dimoglou /Suzanne Jones	
	HR Policy Handbook	Cllr Sam Chapman-Allen/Paola Sabatini	Policies updated to reflect legislation and organisation changes.For information to OSC
	Task & Finish Groups - Performance Transformation	Chairman of Task & Finish Groups	To feedback on progress
	A47	Highways England	Invite Highways England to discuss the development of the A47
05 January 2017	MEETING CANCELLED		
16 February 2017	Disabled Facilities Grant		Review of the grants assessment
	Draft Breckland Housing and Homelessness Strategy	Cllr Charles Carter / Matthew Hogan	
	Q3 Performance Report	Maxine O'Mahony / Greg Pearson	Opportunity for Members to question quarterly report ensuring performance is on track
30 March 2017			

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11 May 2017	Q4 Performance Report	Maxine O'Mahony / Greg Pearson	Opportunity for Members to question quarterly report ensuring performance is on track
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Topics to be scheduled (These are topics raised by Members)

Date	Topic	Member / Director / Lead Officer	Objectives & Desired Outcomes
tbc	Norfolk County Council - Schools		Through Local Plan document – more developments will be built over coming years, but our schools are full. How will NCC plan for this?
	Norfolk County Council - Highways		Question - look at levels of roads & drainage & how Highways deal with this.

Questions to be followed up

<u>Question</u>	<u>Owner</u>	<u>Response</u>
1. what is the headroom of a standard pipe? 2. Inform Members of the timeframe in delivering the Mattishall Plant	Katherine Taylor - Anglian Water	

Further Items to follow up for Task & Finish Group

Date	Topic	Member / Director / Lead Officer	Objectives & Desired Outcomes
	Contractual Performance		Review the Planning & Building Control contract
			Review the Environmental Services Contract
	Finance		Review the Council investment Strategy and review what is being looked at to improve / diversify the cash reserves
	Car Park Management		Review the Council's car parking management policy, specifically: Should there be an alternative policy incorporating enforcement or charging that will support the viability of the towns Is there a way the Council can generate incomen either from charging or by other means New local plans are being put forward for the towns, but there is no provision for car parking? How will the towns deal with the expansion?