



KEY DECISION PLAN
VERSION 01/15

Issued –
Effective for Period:
01/01/15 - 31/12/15

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to: Julie Britton, Senior Member Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.
Fax: 01362 690821; e-mail:julie.britton@breckland.gov.uk or telephone 01362 656343*

The Key Decision Plan shows all key and significant decisions that are likely to be made over the next **twelve months**

The Key Decision Plan is updated every month and shows the decisions that will be considered and the date when the decision is expected to be made. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies).

Key decisions are Executive decisions involving expenditure or savings exceeding 25% of the budget sum approved for a particular service or function, or a decision which significantly affects the community in two or more wards or electoral divisions.

Significant decisions are: 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions.

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
<p>Executive Member for Democratic Services & Public Protection</p> <p>To approve the delegated powers in respect of the functions under the Scrap Metal Act 2013</p>	<p>Request for amendments to the Breckland Council Constitution to exercise its functions in accordance with the Scrap Metal Dealers Act 2013</p>	<p>See report</p>	<p>To approve the delegated powers in respect of the functions under the Scrap Metal Act 2013 – to follow</p>	<p>Cabinet 24 Feb 2015</p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
<p>Executive Member for Finance</p> <p>Capital & Revenue Budget Setting, Medium Term Financial Plan and Capital Strategy</p>	<p>To set:</p> <ul style="list-style-type: none"> - the revenue budgets & parish special expenses for 2015-16 and estimated budgets to 2018-19 - the capital estimates and associated funding for 2015-16 & outline position to 2018-19 - the medium term financial plan and capital strategy - the council tax level for 2015-16 	<p>See report</p>	<p>Capital & Revenue Budget Setting, Medium Term Financial Plan and Capital Strategy - to follow</p>	<p>Cabinet 24 Feb 2015</p>
<p>Executive Member for Finance</p> <p>Budget Setting, Financial Medium Term Plan & Capital Strategy</p>	<p>Recommend to Full Council:</p> <ul style="list-style-type: none"> • The revenue budgets and parish special expenses for 2015-16 and outline position to 2019-20 • The Capital Estimates and associated funding for 2015-16 and outline position to 2019-20 • The fees and charges for adoption 1 April 2015 • The Medium Term Financial Plan and Capital Strategy • The Council Tax level for 2015-16 	<p>Corporate Management Team, Portfolio Briefings, Cabinet and Full Council</p>	<p>Document To Follow</p>	<p>Cabinet 24 Feb 2015 Council 26 Feb 2015</p>
<p>Executive Member for Finance</p> <p>Council Tax Setting</p>	<p>To approve the Special Expenses for 2015-16; and To approve the formal Council Tax resolutions for 2015-16</p>	<p>In accordance with the Local Government Finance Act 1992 as amended</p>	<p>Document To Follow</p>	<p>Council 26 Feb 2015</p>

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:
Julie Britton, Senior Member Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.
Fax: 01362 690295 e-mail: julie.britton@breckland.gov.uk or telephone 01362 656343**