



KEY DECISION PLAN

VERSION 05/12

**Issued –
Effective for Period:
01/05/13 - 30/04/14**

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to: Julie Britton, Senior Member Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.
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The Key Decision Plan shows all key decisions that the Council is likely to make over the next **twelve months**

The Key Decision Plan is updated every month and shows the decisions that will be considered and the date when the decision is expected to be made. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies).

Key decisions are: 1. A decision to approve or recommend to Council any matters relating to a Policy or Strategic Plan. 2. A decision made in connection with setting the Council Tax. 3. A decision involving expenditure or savings exceeding 25% of the budget sum approved for a particular service or function. 4. A decision which significantly affects the community in two or more Wards or electoral divisions.

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
Councillor Elizabeth Gould, Councillor Mark Kiddle-Morris Statement of Community Involvement	1) To initially agree public consultation (Cabinet: 26 March) 2) To adopt the Statement of Community Involvement (Cabinet: 18 June and then Council: 4 July 2013)	<ul style="list-style-type: none"> • Letters to those in the LDF consultee database (including Councillors and Town and Parish Councils and meetings). • Press release/notice. • Advertised on the Council's website. • Document will be in PDF format on the website and on the Breckland Consultation Portal. 	Statement of Community Involvement (SCI)	Cabinet 26 Mar 2013 Cabinet 18 Jun 2013 Council 4 Jul 2013

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
Councillor Elizabeth Gould Sexual Entertainment Policy	To approve the policy and conditions for the sexual entertainment policy following the adoption of the legislation.	12 weeks public consultation	Documents available	General Purposes Committee 17 Apr 2013 Council 23 May 2013
Councillor Ian Sherwood Digital Communications Strategy	To approve the Digital Communications Strategy	Corporate Management Team, Portfolio Holder Briefing	Digital Communications Strategy	Cabinet 7 May 2013 Council 23 May 2013
Councillor Michael Wassell Capital Out-turn 2012/13	To recommend to Council that the final capital budget, outturn position and funding for 2012-13 and the capital budget and funding for the revised 2013-14 capital programme as detailed in Appendix A and B be approved.	Corporate Management Team Portfolio Briefing	Capital Out-turn report	Cabinet 7 May 2013
Councillor Mark Kiddle-Morris Active Land Management Tranche 4	To agree alternative/future use of each of the 10 sites processed in the fourth tranche of the Active Land Management Programme.	Corporate Management Team Portfolio Briefing	Document To Follow	Cabinet date to be confirmed

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
Councillor Michael Wassell Local Government Boundary Commission - New Warding Pattern Arrangements	To agree Council's submission to the Local Government Boundary Commission regarding new Warding arrangements for Breckland	Various	Document To Follow	Overview and Scrutiny Commission 18 Jul 2013
Councillor Michael Wassell Budget Setting, Financial Medium Term Plan & Capital Strategy	Recommend to Council: <ul style="list-style-type: none"> • the revenue budgets & parish and special expenses for 2014-15 • the capital estimates & associated funding for 14-15 & outline position to 2018-19 • the Medium Term Financial Plan & Capital Strategy • the Council Tax level for 2014-15 	Corporate Management Team, Portfolio Briefing, Cabinet and Full Council	Document To Follow	Cabinet 11 Feb 2014 Council 27 Feb 2014
Councillor Michael Wassell Council Tax Setting	To approve the Special Expenses for 2014-15 To approve the formal Council Tax resolutions for 2014-15	The report covers the formal resolutions required to set the Council Tax in accordance with the Local Government Finance Act 1992 as amended	Document To Follow	Council 27 Feb 2014

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:
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