

**BRECKLAND COUNCIL**

**At the Annual Meeting of the**

**COUNCIL**

**Held on Thursday, 23 May 2013 at 10.00 am in the  
Anglia Room, The Conference Suite, Elizabeth House, Dereham**

**PRESENT**

Mrs S Armes	Mr R.G. Kybird
Mr S. Askew	Mr T.J. Lamb
Mr S.G. Bambridge	Mr K. Martin
Mr W.P. Borrett	Mrs S.M. Matthews
Councillor C Bowes	Mrs K. Millbank
Mr A.J. Byrne	Mrs L.H. Monument
Mrs B Canham	Mr T F C Monument
Mr C G Carter	Mr M J Nairn
Mr T R Carter	Mrs J A North
Councillor M. Chapman-Allen	Mr J.W. Nunn
Mr R.P. Childerhouse	Mr R. R. Richmond
Mr C. S. Clark	Mr W. R. J. Richmond
Mr P.D. Claussen	Mr M. S. Robinson
Mr J.P. Cowen	Mr J.D. Rogers
Mr P R W Darby	Mr F.J. Sharpe
Mr R.W. Duffield	Mr I. Sherwood
Mr P.J. Duigan	Mr B J Skull
Mr R.F. Goreham	Mr W.H.C. Smith
Councillor E. Gould	Mrs P.A. Spencer
Mr S R Green	Mr A.C. Stasiak
Mrs D.K.R. Irving	Mrs A.L. Steward
Mr T. J. Jermy	Mrs L.S. Turner
Mr A.P. Joel	Mr M. A. Wassell
Mrs E. M. Jolly	Mr N.C. Wilkin
Mr C.R. Jordan	Mr D.R. Williams JP
Mr M.A. Kiddle-Morris	

**In Attendance**

Julie Britton	- Senior Committee Officer
Trevor Holden	- Interim Chief Executive
Helen McAleer	- Senior Committee Officer

**38/13 CHAIRMAN (AGENDA ITEM 1)**

The outgoing Chairman thanked the Members for giving him the opportunity to be the Civic representative for Breckland and for their support in the Council meetings. He had found the experience very enjoyable.

He expressed his particular thanks to his wife and the Chairman's Secretary, Sue Allen for their support and presented each with a bouquet of flowers.

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Finally he thanked everyone that had supported his chosen charity, Water Aid and presented a cheque for £2,895 to Sandra Walmsley who said she was delighted to accept the donation on behalf of the Charity.

Nominations were then invited for a new Chairman.

After being duly proposed and seconded and with no other nominations being made it was **RESOLVED** that Paul Claussen be appointed Chairman of the Council for the ensuing year.

Mr Claussen signed the Declaration of Acceptance of Office.

### **Mr Claussen in the Chair**

#### **39/13 VICE-CHAIRMAN (AGENDA ITEM 2)**

After being duly proposed and seconded and with no other nominations being received it was **RESOLVED** that Robert Kybird be appointed as Vice-Chairman for the ensuing year.

Mr Kybird signed the Declaration of Acceptance of Office.

#### **40/13 VOTE OF THANKS TO THE OUTGOING CHAIRMAN (AGENDA ITEM 3)**

The Chairman then presented Mr Goreham with the Chairman's medal and commended him for the humour, good grace and integrity he had shown.

The Leader of the Labour Group noted that everyone had benefitted from Mr Goreham's knowledge over the past 12 months. The list of engagements he had attended was immense and the money he had raised for charity had been a fantastic achievement.

#### **41/13 MINUTES (AGENDA ITEM 4)**

It was noted that Mr Clark had been in attendance at the previous meeting.

Subject to that amendment the Minutes of the meeting held on 11 April 2013 were confirmed as a correct record and signed by the Chairman.

#### **42/13 APOLOGIES (AGENDA ITEM 5)**

Apologies for absence were received from Mr Gilbert, Mrs Pettitt and Mr Rose.

**43/13 CHAIRMAN'S ANNOUNCEMENTS (AGENDA ITEM 6)**

The list of previous engagements was noted.

**44/13 DECLARATION OF INTERESTS (AGENDA ITEM 7)**

No declarations were made.

**45/13 CABINET MINUTES (AGENDA ITEM 8)**

(1) Digital Communications Strategy (Minute No 36/13)

The Leader of the Labour Group noted the omission of the phrase Communication Dinosaur which had been mentioned at the meeting. He thought it was an opportunity for the Council to take the lead in something that was important to residents and was disappointed that more had not been made of the results of the Could We Should We consultation.

The Leader of the Council thought that it had been the right decision to ensure the Communications Strategy was right for the whole District.

(2) Adoption

**RESOLVED** that the unconfirmed Minutes of the Cabinet meeting held on 7 May 2013 be adopted.

**46/13 OVERVIEW AND SCRUTINY COMMISSION (AGENDA ITEM 9)**

**RESOLVED** that the unconfirmed Minutes of the Overview & Scrutiny Commission meeting held on 8 April 2013 be adopted.

Mr Joel noted that he had been in attendance at the meeting.

**47/13 PLANNING COMMITTEE (AGENDA ITEM 10)**

47 .a Confirmed minutes of the Planning Committee meeting held on 8 April 2013

**RESOLVED** that the confirmed Minutes of the Planning Committee meeting held on 8 April 2013 be adopted.

47 .b Unconfirmed minutes of the Planning Committee meeting held on 8 May 2013

(1) Deferred Applications – Mattishall: Summer Meadows, off Mill Road: 3PL/2012/1004 (Minute No 47/13a)

It was noted that the recommendation to Cabinet would be

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on the Agenda for the Cabinet meeting to be held on 18 June 2013.

- (2) Adoption

**RESOLVED** that the unconfirmed Minutes of the Planning Committee meeting held on 8 May 2013 be adopted.

**48/13 GENERAL PURPOSES COMMITTEE (AGENDA ITEM 11)**

- (1) Sex Establishments and Sexual Entertainment Venues Policy (Minute No 25/13)

Mr Kybird noted the omission of the word Policy from the recommendation. The wording was therefore amended.

**RESOLVED** that the Sex Establishments and Sexual Entertainment Venues Policy (as amended) be adopted.

- (2) Adoption

**RESOLVED** that the unconfirmed Minutes of the General Purposes meeting held on 17 April 2013 be adopted.

**49/13 APPEALS COMMITTEE (AGENDA ITEM 12)**

- (1) Request for Exemption to Displaying an External Plate on a Licensed Vehicle (Minute No 58/13)

At the request of the Chairman of the Appeals Committee it was agreed that the last word of the second paragraph be changed from 'exempt' to 'waived'.

- (2) Local Government (Miscellaneous Provisions) Act 1976 (Minute No 59/13)

The Chairman of the Appeals Committee clarified that the word 'investigated' should replace the word 'increased' in the recommendation. Subject to that amendment it was:

**RESOLVED** that the membership of the Appeals Committee should be investigated to accommodate any urgent meetings required.

- (3) Adoption

**RESOLVED** that the unconfirmed Minutes of the Appeals Committee meeting held on 24 April 2013 be adopted.

**50/13 ANNUAL APPOINTMENT OF THE COMMITTEES AND OTHER REPRESENTATIVES AND CHAIRMEN AND VICE-CHAIRMEN 2013-14 (AGENDA ITEM 13)**

**RESOLVED** that the Chairmen, Vice-Chairmen and members of the standing Committees of the Council be re-appointed en-bloc, subject to the following amendments.

- Mr F Sharpe had resigned as Executive Support Member for Assets & Strategic Development. No replacement would be appointed at the present time;
- Planning Committee – Mrs J North to cease as Vice-Chairman, but to remain on the Committee. Mr M Robinson to be appointed as Vice-Chairman;
- General Purposes Committee – Mr S Green to be replaced by Mr A Stasiak and Mrs B Canham to be replaced by Mr R Goreham;
- Licensing Committee – Mrs E Jolly to be replaced by Councillor C Bowes. Mr J Rogers to be appointed as Vice-Chairman. No Conservative Substitute to be appointed at the present time.
- Appeals Committee – Mr C Clark to be replaced by Mrs B Canham.
- Audit Committee – Mr T Jermy to be replaced by Mrs B Canham. Mr T Jermy to become a Substitute Member.
- Joint Appointments Committee – Mr A Stasiak had been mistakenly shown as a member in the report. Mr M Wassell had previously been appointed to replace him.
- Joint Appointments Appeals Committee – Mr C Clark to be replaced by Mrs B Canham. Mr I Sherwood to be appointed as Substitute Member.

**51/13 REPRESENTATIVES ON OUTSIDE BODIES 2013-2014 (AGENDA ITEM 14)**

**RESOLVED** that representatives to Outside Bodies be re-appointed en-bloc subject to the following amendments:

- Attleborough Community and Enterprise Centre – no representative required
- Icen Partnership – Paul Darby appointed as representative
- Norfolk Archaeological Services Advisory Committee – Committee Suspended – no representative required
- Norfolk Older People's Forum – should be Breckland Older People's Forum
- Waste Recycling Environmental Ltd (WREN) – no representative required.

**52/13 MEMBERS' ATTENDANCES FROM MAY 2012 TO MAY 2013 (FOR INFORMATION)(AGENDA ITEM 15)**

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In response to concerns raised, future reports on attendance would show the percentage of meetings attended by a Member. There would also be a footnote to provide more details.

Mr W Richmond's attendance figures had been corrected to show no absences.

The report was noted.

The meeting closed at 10.35 am

CHAIRMAN