

Breckland Council

Overview & Scrutiny Commission

Work Programme 2012 / 2013

This is only an outline programme and will be amended as issues arise or priorities change

Meeting date / Venue	Topic	Member / Officer	Exec Member / Portfolio	Objective	Comment / Outcome
29 November 2012	Executive Report	Michael Wassell	Finance & Democratic Services	To provide an Executive update on portfolio.	Confirmed 23/10
	Quarterly Governance & Performance Monitoring Report	Performance Team / Samantha Dancer	Ian Sherwood	To monitor the Council's performance against the Business Plan	To be on the OSC agenda quarterly – Reminder emailed to SD/KP 23/10.
	Local Council Tax Support Scheme	Rob Walker		To input into the recommendations of changes to the scheme	Emailed RW 23/10 for update. Confirmed 23/10.
10 January 2013	Executive Report	William Nunn	Leader of the Council	To provide a report as Leader of the Council	Confirmed 23/10.
21 February 2013	Executive Report	Elizabeth Gould	Planning & Environmental Services	To provide an Executive update on portfolio.	Emailed 23/10/12
	Quarterly Governance & Performance Monitoring Report	Performance Team / Samantha Dancer	Ian Sherwood	To monitor the Council's performance against the Business Plan	To be on the OSC agenda quarterly –
4 April 2013	Executive Report	William Smith	Internal Services	To provide an Executive update on portfolio	Including ICT/NCC relationship.

Note:

Standing items on OSC Agenda are:

Executive Report (as listed in work programme)

Call-in

Councillor Call for Action

Verbal updates from Outside bodies Scrutiny Panels, e.g Health Scrutiny Panel (Robert Kybird).

Decision Tracking

Suggested Items Carried forward into 2013

Meeting date / Venue	Topic	Member / Officer	Exec Member / Portfolio	Objective	Comment / Outcome
December 2012 / January 2013	Local Government Boundary Review of Breckland's electoral boundaries	Rory Ringer	Michael Wassell	<i>Further details to follow</i>	Preliminary meetings have been arranged to update Members Sept/Oct 2012. Once more detail is known will be added to the work programme.
Quarterly – 21 Feb 16 May.	Governance & Performance Monitoring Report	Performance Team / Samantha Dancer	Ian Sherwood	To monitor the Council's performance against the Business Plan	To be on the OSC agenda quarterly –
Date tbc	Rate Relief Review	Rod Urquhart	William Smith		
Date tbc	Marketing of commercial portfolio	Steve Udberg / Asset Mgt	Mark Kiddle-Morris	Scrutinise the marketing of the commercial portfolio.	
Date tbc	Contact Centres	Dylan Powles	William Smith	To review the effectiveness of the contact centres within the market towns.	
Date tbc	Utilities			Ensure necessary infrastructure in place when large scale development takes place.	Anglian Water / EDF Energy / BT / This will be linked with NPPF once receive a timetable.
Date tbc	Broadband Delivery within Breckland Area	Norfolk County Council	Ann Steward	To scrutinise the delivery of broadband within the rural areas.	Link with Utilities & NPPF timetable.
Date tbc	Breckland Car Park Review	Mark Kiddle-Morris / Steve James		The suggestion of charging at Breckland Car Parks, to monitor the feasibility study.	This is dependent on results of 'could we should we'.
September 2013	Review of Housing policies	Darryl Smith	Elizabeth Gould	Review of Housing Allocations Policy/Tenancy Strategy/Homelessness Strategy to see if housing policies considered by the T&F Group have made an impact on the Housing register	As requested at OSC mtg 6/9/12
	Capita			To receive an update on the progress of changes made to the management of enforcement.	