

BRECKLAND DISTRICT COUNCIL

Report of the Assistant Director of Democratic Services

To: Council: 25 October 2012

(Author: Julie Britton, Senior Committee Officer)

Subject: Draft Calendar of Council and Committee Meetings 2013-2014

Purpose: This report recommends a calendar of meetings for 2013-2014 for the Council's approval. A draft calendar is attached for Members' consideration.

Recommendation: It is recommended to Council that the attached schedule of Council and Committee meetings for 2013-2014 be approved.

1. BACKGROUND

In accordance with Standing Orders and the scheme of delegation, Cabinet is required each year to recommend a calendar of Council and Committee meetings for the Council's approval. Accordingly, a draft calendar for 2013-2014 has been prepared and is attached for Members' consideration.

2. OPTIONS

To recommend the attached schedule of meetings for the Council's approval.

To suggest amendments.

3. REASONS FOR RECOMMENDATION

To comply with Standing Orders and the scheme of delegation for the recommendation to Council for adoption of a calendar of meetings for 2013-2014.

4. EXPECTED BENEFITS

N/A

5. IMPLICATIONS

5.1 **Legal:** None

5.2 **Risks:** This report does not require a risk assessment because the issues covered by the recommendations are not significant in terms of risk.

5.3 **Financial:** None

5.4 **Timescales:** N/A.

5.5 **Equality and Diversity:** N/A

5.6 **Stakeholders / Consultation:** N/A

5.7 **Contracts:** N/A

5.8 **Section 17, Crime & Disorder Act 1998:** N/A

6. **WARDS/COMMUNITIES AFFECTED:** None

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Key Decision – No

Appendices attached to this report: Calendar of Meetings