

## BRECKLAND COUNCIL AUDIT COMMITTEE DRAFT WORK PROGRAMME

Meeting Date	Agenda Item	Officer Responsible
<b>15-Jun-12</b>		
	Review of planning contract	Assistant Director Commissioning
	Annual Review of the Effectiveness of Internal Audit for 2011/12	Head of Internal Audit
	Annual Report on Internal Audit Activity 2011/12	Head of Internal Audit
	End of Year Review of the Current Status of Agreed Audit Recommendations	Head of Internal Audit
	Draft Annual Governance Statement for 2011/12	Assistant Director, Finance
	Draft Statement of Accounts	Assistant Director, Finance
	Annual report on Treasury Management performance	Assistant Director, Finance
<b>29-Jun-12</b>		
	Breckland Training Services Proposal	Training and Development Manager
	Annual Report of the Audit Committee	Chairman of Audit Committee in conjunction with the Head of Internal Audit
	Annual report on Treasury Management performance	Assistant Director, Finance
	Service Team Plans and Strategic Risk Registers	Governance & Performance Accountant
	Quarter 4 Governance Report Risks	Governance & Performance Accountant
<b>28-Sep-12</b>		
	Annual Governance Report	Audit Commission
	Statement of Accounts - formal approval	Assistant Director, Finance
	Audit Committee Self Assessment Exercise and Action Plan	Head of Internal Audit
	Annual Audit Fee Letter	External Audit (Ernst Young)
	Quarter 1 Governance Report Risks	Governance & Performance Accountant
	<i>Private meeting between Audit Committee and internal and external audit managers - to be arranged outside of the meeting agenda</i>	
	<i>Treasury Management Training - to be arranged outside of the meeting agenda. Lunch to be provided</i>	
<b>23-Nov-12</b>		
	Annual Audit Letter 2011/12	Audit Commission
	Draft Estimates 2013/14 and Medium Term Plan	Assistant Director, Finance
	Treasury Management Mid-year Report	Assistant Director, Finance
	Quarter 2 Governance Report Risks	Governance & Performance Accountant
	Status Report - Outstanding Internal Audit Recommendations	Head of Internal Audit
	Mid-year Internal Audit Activity Report	Head of Internal Audit

<b>08-Feb-13</b>		
	Treasury Management Policy and Strategy	Assistant Director, Finance
	Internal Audit Terms of Reference, Code of Ethics, Audit Strategy, Strategic and Annual Audit Plans and Summary of Internal Audit Coverage for 2010/11	Head of Internal Audit
	Audit Opinion Plan 2012/13	External Audit (Ernst Young)
	Quarter 3 Governance Report Risks	Governance & Performance Accountant
	RevActive project risk monitoring report	Head of Economic Development
	<i>Private meeting between Audit Committee and internal and external audit managers - to be arranged outside of the meeting agenda</i>	