

## Breckland Council

### Overview & Scrutiny Commission

#### Work Programme 2012 / 2013

*This is only an outline programme and will be amended as issues arise or priorities change*

Meeting date / Venue	Topic	Member / Officer	Exec Member / Portfolio	Objective	Comment / Outcome
7 June 2012 Anglia Room	Executive Report	Elizabeth Gould	Planning & Environmental Services	To provide an Executive update on portfolio.	
	Governance & Performance Monitoring Report	Performance Team / Samantha Dancer	Ian Sherwood	To monitor the Council's performance against the Business Plan	<i>Off Forward Plan (April 2012)</i>
	Serco Contract	Sarah Bruton	Localism, Community & Environmental Services	To discuss the proposed extension to the Serco Contract	
	Air Quality	Zandra Waterford	Planning & Environmental Service	To receive a report on the Air quality issues in Swaffham	
19 July 2012	Executive Report	Ian Sherwood	Performance & Business Development	To provide an Executive update on portfolio.	
	Allocations Policy	Darryl Smith	Strategy & Enabling - Housing	To agree the Policy to go forward to Cabinet – following development with the Housing T&F Group.	
6 September 2012	Executive Report	Michael Wassell	Finance & Democratic Services	To provide an Executive update on portfolio.	

**Note:**

Standing items on OSC Agenda are:

Executive Report (as listed in work programme)

Joint Working Arrangements

Call-in

Councillor Call for Action

Verbal updates from Outside bodies Scrutiny Panels, e.g Joint Scrutiny Panel (Phil Cowen) and Health Scrutiny Panel (Robert Kybird).

Decision Tracking

### Suggested Items Carried forward into new Calendar year – 2012/2013

Meeting date / Venue	Topic	Member / Officer	Exec Member / Portfolio	Objective	Comment / Outcome
Date tbc	Rate Relief Review	Rod Urquhart	William Smith		
Date tbc	Marketing of commercial portfolio	Steve Udberg / Asset Mgt	Mark Kiddle-Morris	Scrutinise the marketing of the commercial portfolio.	
Date tbc	Contact Centres	Dylan Powles	William Smith	To review the effectiveness of the contact centres within the market towns.	
Date tbc	Hosepipe Ban			Anglia Water to present the information relating to the Hosepipe ban and it's effectiveness	TS emailed AW 27/3 & to link in with the Utilities.
Date tbc	Utilities			Ensure necessary infrastructure in place when large scale development takes place.	Anglian Water / EDF Energy / BT /
Date tbc	Broadband Delivery within Breckland Area	Norfolk County Council		To scrutinise the delivery of broadband within the rural areas.	
Date tbc	Capita			To review the management of enforcement.	
December 2012	Breckland Car Park Review	Mark Kiddle-Morris / Steve James		The suggestion of charging at Breckland Car Parks, to monitor the feasibility study.	MKM confirmed that information would be available later 2012.