

Breckland Council

Overview & Scrutiny Commission

Work Programme 2011 – 2012

This is only an outline programme and will be amended as issues arise or priorities change

| Meeting date / Venue | Topic | Member / Officer | Exec Member / Portfolio | Objective | Comment / Outcome |
|----------------------|--------------------------------------|--------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 26 April 2012 | Executive Report | tbc | | To provide an Executive update on portfolio. | |
| | Shared Management | | | Invite CEO/DCEO, on progress on new ways of working with SHDC & BDC. Plus new discussions with GYDC. | |
| | Homelessness Strategic Delivery Plan | Anita Brennan, Housing | Paul Claussen | To adopt the Homelessness Strategic Delivery Plan that sets out how the Council will streamline and improve its services to offer additional value for money over the next year. | Anthony James-Orekogbe presenting report Action: T&F Group |
| | Breckland Tenancy Strategy | Anita Brennan, Housing | Paul Claussen | New tenancy strategy | Darryl Smith presenting report. Action: T&F Group to look at Tenancy strategy; review of allocation policy; Homelessness strategy. |
| | Wheeled Bin Policy | Sarah Bruton, Environmental Services | Linda Turner | To endorse the introduction of a policy to charge for wheeled bins (Black & Green) for new properties. | Glen Chapman |

Utilities Review – there is to be a single meeting arranged to look at the work the main utility companies are undertaking to enable the necessary infrastructure to be in place when large scale development takes place.

Items Carried forward into new Calendar year – 2012/2013

| Meeting date / Venue | Topic | Member / Officer | Exec Member / Portfolio | Objective | Comment / Outcome |
|----------------------|------------------------------------------|------------------------------------|-------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| June 2012 | Air Quality | Zandra Waterford | Paul Claussen | To receive a report on the Air quality issues in Swaffham. | ?? tbc |
| | Street Trading | Paul Claussen | | To consider charging for street trading licences. | <i>TS Liaise with Fiona Inston. Due for April/May as need to find out information before can bring to committee.</i> |
| | | | | | |
| Date tbc | Performance Monitoring | Performance Team / Samantha Dancer | Adrian Stasiak | To monitor the Council's performance against the Business Plan | Quarterly agenda item? |
| Date tbc | Rate Relief Review | Rod Urquhart | William Smith | | |
| Date tbc | Marketing of commercial portfolio | Steve Udberg / Asset Mgt | Mark Kiddle-Morris | Scrutinise the marketing of the commercial portfolio. | |
| Date tbc | Contact Centres | Dylan Powles | William Smith | To review the effectiveness of the contact centres within the market towns. | |
| Date tbc | Hosepipe Ban | | | Anglia Water to present the information relating to the Hosepipe ban and it's effectiveness | TS emailed AW 27/3 & to link in with the Utilities. |
| Date tbc | Utilities | | | Ensure necessary infrastructure in place when large scale development takes place. | Anglian Water / EDF Energy / BT / |
| Date tbc | Broadband Delivery within Breckland Area | Norfolk County Council | | To scrutinise the delivery of broadband within the rural areas. | |
| Date tbc | Capita | | | To review the management of enforcement. | |
| December 2012 | Breckland Car Park Review | Mark Kiddle-Morris / Steve James | | The suggestion of charging at Breckland Car Parks, to monitor the feasibility study. | MKM confirmed that information would be available later 2012. |