

Appendix A – Partnership Risk

The Anglia Revenues Partnership

The Anglia Revenues Partnership (ARP) is a group of four Local Authorities working together to provide a shared service to the residents of Breckland Council, East Cambridgeshire District Council, Forest Heath District Council and St Edmundsbury Borough Council.

The Partnership's primary focus is service delivery within the Revenues & Benefits arena, but they also provide consultancy, training & resilience services to other Local Authorities, private companies & external agencies.

In order to ensure that a uniform approach to risk management exists within the partnership, a risk management strategy suitable for the needs of all three partners was adopted and approved by the ARP Joint Committee.

The methodology for assessing risk and the monitoring and review process for risk remain the same. The only key difference relates to the assessment and scoring of the impact/severity and likelihood/frequency of risk. A 5 x 5 assessment matrix has been adopted, the approach to managing high, medium and low rated risks again remains in line with the approach set out in the methodology for assessing risk.

Impact / Severity

	1	2	3	4	5
	Insignificant	Minor	Major	Critical	Extreme
Disruption to established routines/ operational delivery	No interruption to service. Minor Industrial protest.	Some disruption Manageable by altered operational routine	Disruption to a number of operational areas within a location and possible flow on to other locations	All operational areas of a location compromised. Other locations may be affected	Total system dysfunction Total shutdown of operations.
General environmental and social impacts	No lasting detrimental affect on the environment i.e. noise, fumes, odour, dust emissions etc. of short-term duration.	Short term, local detrimental affect on the environment or social impact e.g. significant discharge of pollutants	Serious, local discharge of pollutant or source of community annoyance within general neighbourhood that requires remedial	Long term detrimental environmental or social impact e.g. chronic and/or significant discharge of pollutant	Extensive detrimental long terms impacts on the environment and community e.g. catastroph

		within local neighbourhood	action.		c and/or extensive discharge of persistent hazardous pollutant
Financial (Organisation as a whole or any single unit)	<1% of monthly budget and/or £20,000 limit	>2% of monthly budget and/or £40,000 limit	>5% of monthly budget and/or £100,000 limit	>10% of monthly budget and/or £500,000 limit	>15% of monthly budget and/or £1,000,000 limit
Corporate Management	Staff and management dissatisfaction – localised	Staff and management dissatisfaction – broader basis	CE's dissatisfaction . Likelihood of legal action	CE, management team and Member dissatisfaction. Legal action.	CE's resignation/ removal
Operational management	Staff & supervisor Dissatisfaction with part of local unit	Dissatisfaction disrupts output	Significant disruption to operations	Qualified Audit report to management team naming particular managers	Resignation / removal of local management
Damage to Reputation	Minor adverse publicity in local media	Significant adverse publicity in local media	Significant adverse publicity in national media	Sustained adverse publicity in national media Management team and Member dissatisfaction	CE and/or Elected Member resignation/ removal
Security	No notifiable or reportable incident	Localised incident. No effect on operations	Localised incident. Significant effect on operations.	Significant incident involving multiple locations	Extreme incident seriously affecting continuity of operations
Workplace health and safety	Incident – no lost time	Injury – no lost time	Injury – lost time. Compensatable injury.	Serious injury/ stress resulting in hospitalisation	Fatality (not natural causes)

Likelihood / Frequency

	1	2	3	4	5
	Negligible	Rare	Unlikely	Possible	Probable
Over 5 years	>0.005% or >1 in 20,000 chance	>0.05% or >1 in 2,000 chance	>0.5% or >1 in 200 chance	>5% or >1 in 20 chance	>50% or >1 in 2 chance

Risk Rating

IMPACT	LIKELIHOOD				
	NEGLIGIBLE 1	RARE 2	UNLIKELY 3	POSSIBLE 4	PROBABLE 5
INSIGNIFICANT 1	1	2	3	4	5
MINOR 2	2	4	6	8	10
MAJOR 3	3	6	9	12	15
CRITICAL 4	4	8	12	16	20
EXTREME 5	5	10	15	20	25

Key	1- 4 Low Risk	5-12 Medium Risk	15-25 High Risk
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