



FORWARD PLAN

VERSION 10/07

**Issued –
Effective for Period:
01/11/07 - 29/02/08**

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to: Siân Harland, Senior Committee Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.
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The Forward Plan shows key decisions that the Council is likely to make over the next **four months**

Key decisions are: 1. A decision to approve or recommend to Council any matters relating to a Policy or Strategic Plan. 2. A decision made in connection with setting the Council Tax. 3. A decision involving expenditure or savings exceeding 25% of the budget sum approved for a particular service or function. 4. A decision which significantly affects the community in one or more wards or electoral divisions.

PORTFOLIO / MATTER FOR KEY DECISION	DECISION EXPECTED TO UNDERTAKE	DATE OR PERIOD WHEN DECISION LIKELY	CONSULTATION	DOCUMENTS AVAILABLE	WHO WILL MAKE DECISION
Councillor Bill Smith Medium Term Financial Strategy	To consider the Medium Term Financial Strategy prior to recommendation to Council for approval.	25 Oct 2007	Citizens' Panel, Business Ratepayers and Overview and Scrutiny Commission.	None.	Council, Cabinet
Councillor Bill Smith Capital Strategy	To consider the Capital Strategy prior to recommendation to Council for approval.	25 Oct 2007		None.	Council, Cabinet

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<p>Councillor Adrian Stasiak</p> <p>Strategic Alliance - Phase 2</p>	<p>The Council has already commissioned the first Phase of the Alliance and now needs to move to implementation in order to enable the realisation of the desired outcomes.</p> <p>Phase 2 of the Strategic Alliance will help reshape the Council into a more entrepreneurial, less bureaucratic organisation, focused on the needs of its customers and better able to exploit income generating possibilities. Phase 3 will focus on trading, although it is anticipated that trading will commence during the Phase 2 period.</p> <p>The key Workstreams of Phase 2 are:</p> <ul style="list-style-type: none"> • WS1 – Front Office Optimisation • WS2 – Preparing the Organisation for Trading • WS3 – Environmental Health Transformation • WS4 – Maintaining Corporate Performance 	<p>6 Dec 2007</p>	<p>Briefing of Executive Members, CREATE Task and Finish Panel, OMs, Service Managers, Change Champions. An outline presentation was also given to Full Council on the 2nd August 2007 with a question and answer session afterwards – this was to ensure that Members were briefed prior to the debate at Full Council on the 20th September</p>	<p>None.</p>	<p>Council</p>

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<p>Councillor Ann Steward</p> <p>LDF - Strategy and Development Control (Policies Development Plan Document)</p>	<p>To agree the LDF Core Strategy Preferred Options for consultation.</p>	<p>20 Nov 2007</p>	<p>Public consultation in August/September 2005 and also in October to December 2005. Further public consultation will take place on submission to the Secretary of State in December/January 2006.</p>	<p>Cabinet Agenda nad Appendices - To follow</p>	<p>Cabinet</p>
<p>Councillor Bill Smith</p> <p>Value for Money Strategy</p>	<p>To approve the Value for Money Strategy.</p>	<p>6 Dec 2007</p>	<p>Internal.</p>	<p>None.</p>	<p>Cabinet, Council</p>
<p>Councillor Ann Steward</p> <p>Discretionary Powers Under Housing Act 2004 to Deal with Licensing of Houses in Multiple Occupation</p>	<p>To approve additional powers to deal with Houses in Multiple Occupation by introducing an additional licensing scheme.</p>	<p>8 Jan 2008</p>	<p>Landlord's forum, Breckland Voice, direct contact with CAB branches, landlord and letting agents, representative bodies, website, press notices, internal.</p>	<p>None.</p>	<p>Cabinet</p>
<p>Councillor Bill Smith</p> <p>Legal Services Contract</p>	<p>Authority is sought to enter into a Contract for the provision of Legal Services to the Council.</p> <p>A decision resolving whether or not to partly outsource the provision of Legal Services to the Council and if so, to whom.</p>	<p>8 Jan 2008</p>	<p>Initial consultation with Overview and Scrutiny Commission.</p>	<p>Document To Follow</p>	<p>Cabinet</p>

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Councillor Bill Smith Estimates 2008-2009	To approve Breckland Council's estimates and medium term budget plan.	17 Jan 2008		Document To Follow	Cabinet, Council
Councillor Stephen Askew Section 17 Review	<p>To report on the findings of the review of the Council's compliance with Section 17 of the 1998 Crime and Disorder Act and recommendations agreed to improve compliance.</p> <p>It has been agreed the review will be carried out internally. Anticipated start time – start quarter 2 for completion quarter 4 this year.</p> <p>A full review of the Council's compliance with Section 17 will be undertaken this year. A report will be presented to Members with the findings, recommending ways in which compliance can be improved and an action plan produced for rolling out the agreed improvements including training for Officers and Members.</p> <p>A project plan has been completed. Recruitment for the resources is due to start in June. The decision date is likely to be 12 February 2008.</p>	12 Feb 2008	Internal and External	None.	Cabinet, Council

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<p>Councillor Stephen Askew</p> <p>Community Call for Action</p>	<ul style="list-style-type: none"> • Enable groups to register interest in taking over the management or ownership of some local services. • Enable councillors to identify concerns in their communities and take effective action. This may be as a result of information from individuals, community groups or their own observations. In this situation the councillor should be able to trigger a response from service providers. • To formalise a system which enables ward members to raise a matter and ensure service providers consider the matter raised. In terms of action taken or explain a decision not to act. 	12 Feb 2008	Discussions to be held with the Town Councils and Area Partnerships.	Document To Follow	Cabinet
<p>Councillor Bill Smith</p> <p>Council Tax 2008 - 2009</p>	To set the Council Tax for the District.	21 Feb 2008		Document To Follow	Council

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<p>Councillor Bill Smith</p> <p>Sustainable Community Strategy</p>	<p>Council and the Local Strategic Partnership Board will be requested to adopt the Sustainable Community Strategy.</p> <p>The Community Plan for Breckland has to be updated to constitute a 'Sustainable' Community Strategy following publication of the Local Government White Paper – <i>Strong and Prosperous Communities</i>. The new strategy must be aligned with the Breckland Local Development Framework and the Norfolk Local Area Agreement.</p> <p>Background Papers – Community Plan for Breckland, draft Local Development Framework and Norfolk Local Area Agreement.</p> <p>Work has started on the Strategy.</p>	<p>10 Apr 2008</p>	<p>Consultation is planned with local residents and a range of partners and stakeholders. Consultation will also be carried out with Breckland Council staff and elected members.</p>	<p>None.</p>	<p>Cabinet, Council, Local Strategic Partnership Board</p>

If you have any comments or queries regarding any of the entries in the Forward Plan please contact:

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