

BRECKLAND DISTRICT COUNCIL

Report of Stephen Askew, Executive Member for Finance and Democratic Services

To: Council - 8 December 2011

(Author: Julie Britton, Senior Committee Officer)

Subject: Draft Calendar of Council and Committee Meetings 2012-2013

Purpose: This report recommends a calendar of meetings for 2012-13 for the Council's approval. A draft calendar is attached for Members' information.

Recommendation(s):

It is recommended that the attached schedule of Council and Committee meetings for 2012-2013 be approved.

1. INTRODUCTION

1.1 Background

1.1.1 In accordance with Standing Orders and the scheme of delegation, Cabinet is required each year to recommend a calendar of Council and Committee meetings for the Council's approval. Accordingly, a draft calendar for 2012-2013 has been prepared and is attached for Members' consideration.

1.2 Issues

1.2.1 Council's attention is drawn to the explanatory notes appended to the draft calendar.

1.3 Options

1.3.1 To recommend the attached schedule of meetings for the Council's approval.

1.3.2 To suggest amendments.

1.4 Reasons for recommendations

1.4.1 To comply with Standing Orders and the scheme of delegation for the recommendation to Council for adoption of a calendar of meetings for 2012-2013.

2. IMPLICATIONS

2.1 Risk

2.1.1 This report does not require a risk assessment because the issues covered by the recommendations are not significant in terms of risk.

2.2 Financial

2.2.1 None.

2.3 **Legal**

2.3.1 None.

2.4 **Equality and Diversity**

2.4.1 None.

3. **Alignment to Council Priorities**

3.1 Constitution: Part 3: Delegations to Cabinet: Paragraph 9

4. **Wards/Communities Affected**

4.1 None.

Lead Contact Officer

Name/Post: Julie Britton, Senior Committee Officer

Telephone Number: (01362) 656343

Email: julie.britton@breckland.gov.uk

Key Decision

This is not a key decision

Appendices attached to this report:

Draft Schedule of Council & Committee Meetings 2012-2013