

BRECKLAND COUNCIL AUDIT COMMITTEE REVISED DRAFT WORK PROGRAMME

| Meeting Date | Agenda Item | Officer Responsible |
|------------------|--|--|
| 30-Sep-11 | | |
| | Annual Governance Report | Audit Commission |
| | Statement of Accounts - formal approval | Assistant Director, Finance |
| | Audit Committee Self Assessment Exercise and Action Plan | Head of Internal Audit |
| | Annual report on Treasury Management Performance | Assistant Director, Finance |
| | Quarter 1 Governance Report Risks | Governance & Performance Accountant |
| | Capita Symonds Service Delivery Plan | Assistant Director, Commissioning |
| 25-Nov-11 | | |
| | Estimates 2012/13 | Assistant Director, Finance |
| | RevActive project risk monitoring report | Head of Economic Development |
| | Progress Report and Follow up of the Status of Outstanding Audit Recommendations | Head of Internal Audit |
| | | |
| | <i>Private meeting between Audit Committee and internal and external audit managers - to be arranged outside of the meeting agenda</i> | |
| | Treasury Management Mid-year Report | Assistant Director, Finance |
| 03-Feb-12 | | |
| | Annual Audit Letter 2010/11 | Audit Commission |
| | Treasury Management Policy and Strategy | Assistant Director, Finance |
| | Internal Audit Terms of Reference, Code of Ethics, Audit Strategy, Strategic and Annual Audit Plans and Summary of Internal Audit Coverage for 2010/11 | Head of Internal Audit |
| | Quarter 2 Governance Report Risks | Governance & Performance Accountant |
| | | |
| 25-Mar-12 | | |
| | Audit Opinion Plan 2011/12 | Audit Commission |
| | Quarter 3 Governance Report Risks | Governance & Performance Accountant |
| | RevActive project risk monitoring report | Head of Economic Development |
| | <i>Private meeting between Audit Committee and internal and external audit managers - to be arranged outside of the meeting agenda</i> | |
| Jun-12 | | |
| | Annual Review of the Effectiveness of Internal Audit for 2011/12 | Head of Internal Audit |
| | End of Year Review of the Current Status of Agreed Audit Recommendations | Head of Internal Audit |
| | Annual Report on Internal Audit Activity 2011-12 | Head of Internal Audit |
| | Annual Governance Statement for 2011/12 | Assistant Director, Finance |
| | Draft Statement of Accounts | Assistant Director, Finance |
| | Annual Audit Fee Letter | Audit Commission |
| | Annual Report of the Audit Committee | Chairman of Audit Committee in conjunction with the Head of Internal Audit |
| | Annual report on Treasury Management performance | Assistant Director, Finance |
| | Service Team Plans and Strategic Risk Registers | Governance & Performance Accountant |
| | Quarter 4 Governance Report Risks | Governance & Performance Accountant |