

15th February 2011

Breckland Youth Council

Executive Cabinet Meeting

15th February 2011

Norfolk Room, Elizabeth House, Dereham

4.30-6.30 PM

Minutes:



Chairman: Stuart Green

1. Welcome & Apologies
 - James Whitehead is absent from this meeting as he has prior school commitments.
 - Lisa Clayton is absent without authorisation.
2. Minutes of Previous Meeting- 18th January 2011. The minutes were agreed and signed by the Chairman
3. Matters Arising from previous meeting:
 - a. Manifesto- a draft manifesto has been prepared. Jordan Bailey & Stuart Green have both prepared paragraphs and will email their sections to Alistair to be added to the manifesto. The final Manifesto will be presented at the next cabinet meeting.
 - b. Youth Group Affiliation- Stephanie has started to compile lists of contacts of local youth groups that can act as co-optees to the BYC. These include local scout groups and other youth councils in the district. Stephanie also suggested that the Youth Council run another radio campaign on KISS FM to attract people to become involved with the Youth Council.
 - c. Commitment- Stuart Green is going to write a letter to all Councillors to remind all members that attendance to all meetings is very important and all reasons for not attending meetings must be valid and justified.
 - d. Travel Expenses- Stephanie has investigated the possibility of providing youth councillors with expenses. However this is not possible and the current system will remain.
4. Financial Report- deferred until the next meeting because the Treasurer is absent.
5. Previous Events:
 - a. Houses Of Parliament Visit- Stephanie received feedback from 3 youth councillors, which will then be presented to

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Take Part for an evaluation of the funding. Stephanie also showed the cabinet the examples of press coverage that the youth council received because of their visit to Parliament.

- b. Participatory Budgeting feedback- Stuart Green and Alistair Wright attended the PB feedback evening on Thursday 10th February. The evening allowed all of the groups that had been awarded money to tell the panel how the money had been spent and showed how the money has been used to benefit the district. Stephanie highlighted the need to monitor the groups and how any local youth councillors may attend visit days to the check on the projects and gather feedback from YP that benefit from the PB funding.
6. Upcoming Events & Commitments:
 - a. Bernard Matthews Awards- 22nd February. Stuart Green, Candice Sears & Alistair Wright will all represent the youth council at the event.
 - b. Pride in Breckland Awards- Stuart Green will be representing the Youth Council at the Awards in March.
 - c. Training Day-25th February- this will be postponed until the Easter holidays and after the preliminary data from the surveys have been gathered together.
 7. YESS Campaign- a special meeting will be called during early march to organise the Campaign and organise an application for Heritage Lottery Funding.
 8. BYC slogan- after review it has been decided that the current slogan of "have a voice" will be revived and remain.
 9. Knife Crime & Funding- Stephanie told the cabinet about training and funding that is available to youth councils. However the Cabinet decided that they would rather focus upon the YESS campaign.
 10. Staffing- Stephanie made the cabinet aware that She will now be very busy as she is now assisting Richard Wills with the Pride in Breckland Awards and the Youth Engagement Programme. Because of this she asked the youth council that they do take responsibility for meetings and attendance.
 11. Any Other Business:
 - i) Spalding training day- Young Heritage Friday March 4th.
This is a training day being supplied by the Heritage Lottery fund. The cabinet were asked to check their diaries to see if they are able to attend.
 12. Next meeting- the next meeting is on the 16th of March 4.30- 6.30

Meeting Close

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- TO ACTION:
- 1) Manifesto
 - 2) Affiliated groups contacts.
 - 3) Youth Engagement Programme
 - Build your own politician
 - Councillor to School

Youth Council Executive Cabinet Members and their respective towns:
(in *italics* are Youth Councillors absent with apologies from the meeting
Youth Councillors who were absent without apologies have their
names ~~Struck through~~.)

<u>Dereham</u>	<u>Attleboroug</u> <u>h</u>	<u>Swaffham</u>	<u>Watton</u>	<u>Theford</u>
Stuart Green	Jordan Bailey	<i>James Whitehead</i>	<i>Lisa Clayton</i>	Alistair Wright

Signed: Position:

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Date: 16/03 /2011