

15<sup>th</sup> November 2010

**BRECKLAND YOUTH COUNCIL**

**Executive Cabinet Meeting**

15<sup>th</sup> November 2010

The George Hotel, Dereham.

18.00- 20.30

**MINUTES:**



**1. Welcome & Apologies**

- The chairman opened the meeting and welcomed everybody
- No apologies were received

**2. Polite use of phones**

- Alistair Wright fed back from the training day and informed the youth council about the discussion surround mobile phones that was had at the training day. Phones now need to be put away and on silent, but may be used if youth councillors are expecting an urgent call as long as the chairman is informed prior to the meeting starting.

**3. House Rules**

- Jordan Bailey and James Whitehead fed back about the training day and the discussion surrounding House rules. These include; the polite use of phones and a handwriting amnesty. It was felt by the cabinet that this will make meetings work more efficiently.

**4. Responsibilities of chasing BYC members.**

- This system is was suggested at the training day as a method of the youth councillors to find out who is going to meetings and to see if they still wish to be involved. Using a buddy system should prevent the wastage of taxi's and allow the youth council to take ownership of itself.

|                 |                |
|-----------------|----------------|
| Lisa Clayton    | Sally Eastwood |
| Alistair Wright | Candice Sears  |
| James Whitehead | Luke Dawson    |
| Jordan Bailey   | Billy Brown    |
| Stuart Green    | The Cabinet    |

**5. Lack of participation**

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- The attendance at the training day was less than half of the youth council. Some youth councillors said they would attend and then missed their taxis. The average cost for a taxi per youth councillor is £35 for each trip. In October this adds up to more than £350 wasted because of missed taxis. It will be proposed to full council that the constitution is amended so that any extra events that youth councillors agree to attend will count on record, and if they are then missed a penalty will apply.

**6. Dates of meetings and frequency**

- Stephanie Barnard handed out the list of dates of future meetings. The February Meeting was changed from the 22<sup>nd</sup> to the 15<sup>th</sup> and neither Lisa nor James would be able to attend. 4 full council meetings have been arranged for 2011, and 8 cabinet meetings for 2011.

**7. Job descriptions for BYC members**

- Cabinet Positions will be set out in the member's handbook and Constitution In time for 2012 elections.
- Produce booklet to raise awareness of the youth council and send out the council manifesto in January.

**8. Constitution**

- It was decided that the constitution will remain formal, and that members should submit any changes to the youth engagement officer.
- The constitution must still stay relevant to Breckland and any changes must be legal.

**9. V involved 8<sup>th</sup> December**

- All cabinet are expected to attend this event in Norwich.
- Stuart Green and Lisa Clayton however have prior engagements and are therefore unable to attend.

**10. Bernard Matthews Award.**

- Steph Barnard is nominating the Youth Council for the Community Service award. If BYC is successful the youth council will be awarded £1000.
- The money could then be used to support the YESS campaign or added to the PB budget.

**11. District Council Cabinet.**

- 30<sup>th</sup> November 2010.
- Stuart Green & Alistair Wright will attend, following up their visit to the Executive Board meeting earlier this month.
- Steph & Cat are also going to be attending the meeting.

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12. Lanyards and badges
  - Badges will be ordered for the Cabinet members, with the BYC logo on.
13. Youth Issues: Web Pages.
  - on the 19<sup>th</sup> of November the youth pages on the district councils website. This will allow us to upload information online.
14. AOB
  - The next YESS campaign meeting is on the 20<sup>th</sup> of December
  - Jordan Bailey is to consult with Attleborough regarding 4000 new homes that are going to be constructed in the town.
  - Jordan is also to work together with BDC's Youth Engagement Programme to construct a plan for delivering Democracy in Schools.

**TO ACTION- Manifesto & code of Conduct**

**Meeting Close**