

Overview & Scrutiny Commission

Parking Task & Finish Group

Terms of Reference

To understand and review the purpose of the car parking service provided by Breckland Council whilst taking full account of associated issues such as on-street parking and parking provided by retailers, in Swaffham.

The review should consider the following elements:

- Charging/non-charging (parking orders)
- Short and Long term parking
- Residents parking permits
- Enforcement resourcing
- Level and range of default fines
- Budgeting for the service – revenue and costs
- Access to and within car parks
- Physical condition of car parks – surfacing, marking of bays
- Signage to and within car parks
- Allocation of disabled bays
- Accommodation of coach and lorry parking
- Park and Ride

Aim

Through evidenced based assessment and evaluation, baseline information, site visits, stakeholder input and other relevant methods, to produce a report with recommendations as appropriate for each town to the Overview & Scrutiny Commission.