



AGENDA

**The Breckland Conference
Centre, Anglia Room,
Elizabeth House, Walpole
Loke, Dereham, NR19 1EE**

Contact: Julie Britton
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Date: Tuesday, 24 August 2021

Dear Sir/Madam,

Members of the Council are hereby summoned to a Meeting of the **District Council** which will be held at **10.00 am** on **Thursday, 2nd September, 2021** at **The Breckland Conference Centre, Anglia Room, Elizabeth House, Walpole Loke, Dereham, NR19 1EE**

Yours faithfully

Maxine O'Mahony
Head of Paid Services & Executive Director Strategy & Governance

THIS MEETING WILL BE STREAMED LIVE VIA THE LINK BELOW AND WILL BE
ACTIVATED AT THE START OF THE MEETING

<https://www.breckland.gov.uk/Streaming-of-committee-meetings>

The Democratic Services Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

	<u>Page(s)</u> <u>herewith</u>
1. <u>APOLOGIES</u> To receive apologies for absence.	
2. <u>MINUTES</u> To confirm the minutes of the meeting held on 8 July 2021.	4 - 21
3. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
4. <u>CHAIRMAN'S ANNOUNCEMENTS</u>	22 - 23
5. <u>LEADER'S ANNOUNCEMENTS</u> To receive a verbal update from Councillor Sam Chapman-Allen, Leader of the Council.	
6. <u>QUESTIONS ON NOTICE UNDER STANDING ORDER NO 6</u>	
7. <u>QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7</u>	
8. <u>MINUTES (FOR INFORMATION ONLY)</u> To note the following Committee meeting Minutes, as follows:	
a) <u>Cabinet: 26 July 2021</u> Members are asked to note that the recommendation under Minute No. 74/21(Shared Procurement Service) will be discussed under Agenda item 16 below.	24 - 27
b) <u>Overview & Scrutiny Commission: 22 July 2021</u>	28 - 39
c) <u>Governance & Audit Committee: 24 June 2021</u> Members are asked to note that the recommendations from this meeting were approved at the previous Full Council meeting held on 8 July 2021.	40 - 54
d) <u>Licensing Committee: 21 July 2021</u>	55 - 64
e) <u>Committee of the Licensing Authority: 21 July 2021</u>	65 - 71
f) <u>Planning Committee: 5 July 2021</u>	72 - 76
g) <u>Planning Committee: 2 August 2021</u>	77 - 81
9. <u>PERMANENCY OF SENIOR MANAGEMENT STRUCTURE</u> Report of Councillor Sam Chapman-Allen, Leader of the Council.	82 - 87
10. <u>SHARED STAFFING ARRANGEMENTS - SECTION 113 AGREEMENT</u> Report of Councillor Ian Sherwood, Executive Member for People, Communications and Governance.	88 - 91

11. NOMINATIONS FOR COMMITTEE AND OTHER SEATS

To receive nominations for any changes to Committee and other seats from political groups.

12. AMENDMENTS TO THE CONSTITUTION (IF ANY)

13. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.

14. EXCLUSION OF PRESS & PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act 1972, the press and the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A to the Act”.

PART B – ITEM FROM WHICH THE PRESS AND THE PUBLIC ARE EXCLUDED

15. OVERVIEW & SCRUTINY COMMISSION PRIVATE MINUTES: 15 JULY 2021

92 - 94

16. SHARED PROCUREMENT SERVICE

95 - 127

Report of Councillor Sarah Suggitt, Executive Member for Planning, Leisure and Contracts.

17. SERVICE REVIEW - PROPERTY

128 - 135

Report of Councillor Paul Hewett, Executive Member for Property & Projects.

18. ECONOMY & GROWTH SERVICE REVIEW

136 - 144

Report of Councillor Paul Claussen, Deputy Leader & Executive Member for Economic Development & Growth.