



AGENDA

MEETING VENUE:

Virtual meeting via Zoom

Contact: Julie Britton
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Date: Tuesday, 14 July 2020

Dear Sir/Madam,

Members of the Council are hereby summoned to the **Annual Meeting** of the **District Council** which will be held at **10.00 am** on **Wednesday, 22nd July, 2020**

Yours faithfully

Anna Graves
Chief Executive

THIS MEETING WILL BE STREAMED LIVE VIA THE LINK BELOW AND WILL
BE ACTIVATED AT THE START OF THE MEETING

<https://www.breckland.gov.uk/virtual-committee-meetings>

THIS MEETING IS IN LINE WITH THE LOCAL AUTHORITIES AND POLICE
AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY
AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES)
REGULATIONS 2020

<http://www.legislation.gov.uk/uksi/2020/392/contents/made>

The Democratic Services Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Council until the next AGM scheduled to be held on 20 May 2021.

2. APPOINTMENT OF VICE-CHAIRMAN

To appoint the Vice-Chairman of the Council until the next AGM scheduled to be held on 20 May 2021.

3. APOLOGIES

To receive apologies for absence.

4. MINUTES

To confirm the minutes of the meeting held on 27 February 2020.

5. SUSPENSION OF STANDING ORDER NO. 5

To consider the suspension of Standing Order No.5 (Order of Business), to enable the order of business for this meeting to be altered.

6. DECLARATION OF INTERESTS

The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.

7. CHAIRMAN'S ANNOUNCEMENTS

8. LEADER'S ANNOUNCEMENTS

To receive a verbal update from Councillor Sam Chapman-Allen, Leader of the Council.

9. QUESTIONS ON NOTICE UNDER STANDING ORDER NO 6

Questions on Notice have been received from the Members listed below and the responses will be presented to Council at the meeting:

- Councillor Helen Crane
- Councillor Tim Birt
- Councillor Harry Clarke
- Councillor Keith Gilbert
- Councillor Roger Atterwill
- Councillor Terry Jermy
- Councillor Mike Brindle
- Councillor Stuart Terry
- Councillor Susan Dowling
- Councillor Chris Harvey

10. QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7

4 - 19

To Follow

	<u>Page(s)</u> <u>herewith</u>
11. <u>ANNUAL APPOINTMENT OF COMMITTEES, CHAIRMEN AND VICE-CHAIRMEN 2020-2021</u> Report by Maxine O'Mahony, Executive Director of Strategy & Governance and Monitoring Officer.	20 - 25
12. <u>APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES 2020 - 2021</u> Report by Maxine O'Mahony, Executive Director of Strategy & Governance and Monitoring Officer.	26 - 32
13. <u>2019-20 FULL YEAR FINANCIAL PERFORMANCE</u> Report by Councillor Philip Cowen, Executive Member for Finance & Growth. <i>This report has already been considered at the Cabinet meeting on 13 July 2020; however, due to there being recommendations to Full Council the report and appendices have been included on the agenda.</i>	33 - 44
14. <u>INNOVATIVE PROJECTS FUND - ACCEPTANCE AND SPEND OF GRANT, AND ASSOCIATED MATCH FUNDING.</u> Report by Councillor Phil Cowen, Executive Member for Finance and Growth. <i>This report has already been considered at the Cabinet meeting on 13 July 2020; however, due to there being recommendations to Full Council the report and appendices have been included on the agenda.</i>	45 - 50
15. <u>CORONAVIRUS - EMERGENCY GOVERNANCE MEASURES</u> Report by Maxine O'Mahony, Executive Director of Strategy & Governance and Monitoring Officer.	51 - 63
16. <u>ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT</u> NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.	