

AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee - **GOVERNANCE & AUDIT COMMITTEE**
- Date & Time - **Friday, 29th September, 2017 at 2.00 pm**
- Venue - **Anglia Room, Conference Suite, Elizabeth House, Dereham**

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Members

Mr J. Plaskett, Independent Lay Advisor	Mrs L.H. Monument
Mr W.P. Borrett (Chairman)	Mr M. J. Nairn
Mr P S Wilkinson (Vice-Chairman)	Mr J. Newton
Mr P.J. Hewett	

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Democratic Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Wednesday, 20 September 2017

PART A - ITEMS OPEN TO THE PUBLIC

	<u>Page(s) herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 28 July 2017.	5 - 7
2. <u>ACTIONS ARISING FROM THE MINUTES (IF ANY) (STANDING ITEM)</u>	
3. <u>APOLOGIES</u> To receive apologies for absence.	
4. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
5. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
6. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
7. <u>TRAINING (STANDING ITEM)</u> To note if there are any training issues/ requests.	
8. <u>QUARTER 1 2017-18 RISK REPORT</u> Report of Maxine O'Mahony - Executive Director of Strategy and Governance.	8 - 11
9. <u>ANNUAL AUDIT LETTER FOR THE YEAR ENDED 31 MARCH 2017</u> Report of External Audit, Ernst & Young.	12 - 37
10. <u>WORK PROGRAMME</u> A copy of the Committee's work programme is attached. The Committee is asked to consider whether any additions, deletions or amendments to the programme are required.	38
11. <u>NEXT MEETING</u> To note the arrangements for the next meeting on Friday, 1 December 2017 at 10.00am in the Norfolk Room.	

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following resolution:

“That under Section 100(4)(A) of the Local Government Act 1972, the press and the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Schedule 12A to the Act”.

ITEM FROM WHICH THE PRESS AND PUBLIC ARE EXCLUDED

13. QUARTER 1 2017-18 RISK REPORT - APPENDIX 1

Page(s)
herewith

39 - 45