

**BRECKLAND COUNCIL**  
**FOREST HEATH DISTRICT COUNCIL**  
**EAST CAMBRIDGESHIRE DISTRICT COUNCIL**  
**ST EDMUNDSBURY BOROUGH COUNCIL**  
**FENLAND DISTRICT COUNCIL**  
**WAVENEY DISTRICT COUNCIL**  
**SUFFOLK COASTAL DISTRICT COUNCIL**

**At a Meeting of the**

**ANGLIA REVENUES AND BENEFITS PARTNERSHIP JOINT COMMITTEE**

**Held on Tuesday, 10 January 2017 at 10.00 am in the  
Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford IP24 1BT**

**PRESENT**

Mr D Ambrose Smith	Mr S. Edwards
Mr C Seaton (Chairman)	Mr I Houlder
Mr M Barnard (Vice-Chairman)	Mr R Kerry
Mr P. M. M. Dimoglou	

**In Attendance**

Rob Bridge	- Corporate Director (Fenland)
Alison Chubbock	- Chief Accountant (Deputy Section 151 Officer) (BDC)
Paul Corney	- Head of ARP
Jill Korwin	- Director (Forest Heath & St Edmundsbury)
Homira Javadi	- Corporate Director (Suffolk Coastal and Waveney District Councils)
Teresa Smith	- Democratic Services Team Leader
Ian Smith	- Principle Accountant

**1/17 MINUTES**

The notes of the meeting held on 6 December 2016 were confirmed.

**2/17 APOLOGIES**

None.

**3/17 URGENT BUSINESS**

None.

**4/17 DECLARATIONS**

None.

**5/17 ARP JOINT COMMITTEE PARTNERSHIP BUDGET**

The Chief Accountant (Breckland) presented the report to Members. It was outlined that in December 2015 the Joint Committee approved a strategic budget for ARP which kept the base budget whilst creating an investment fund used to invest in trading, growth, efficiencies, which in turn delivered savings for future years. The proposed budget continued with this approach and included the same level of efficiency targets as set in the previous year.

**Action By**

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The transformation programme had made good progress to date, delivering some efficiency savings in 2016-17 earlier than forecasted.

It was **RESOLVED** that:

- 1) The partnership budget at Appendix A for 2017-18 of the report be approved;
- 2) That the full 2016-17 underspend is allocated as follows:
  - i) £10k is contributed to the ARP investment fund to be spent on production of a compendium of company documents for ARP Trading
  - ii) Up to a maximum of £171k be held in reserve to cover any timing shortfall in achievement of efficiencies in 2017-18
  - iii) The remaining balance be distributed back to partners.

**6/17 ANY OTHER BUSINESS**

The Head of ARP wanted to inform Members that he had received a consultation paper for views on the use of video conferencing for combined authorities and joint committees. West Suffolk had also drafted a response and the Head of ARP would also add to this.

Members were in agreement with this as it would allow for Members to attend a meeting of the Joint Committee at their council office rather than travel some distance to attend meetings. The Chairman felt there was still value in sitting at the table to discuss issues, but added that it would make sense especially where a substitute was required at short notice.

**7/17 NEXT MEETING**

The arrangements for the next meeting on Tuesday 28 March 2017 at 10:00am at Breckland House were noted.

The meeting closed at 10.09 am

CHAIRMAN