

# AGENDA

**MEETING VENUE:**

**Anglia Room, The  
Conference Suite,  
Elizabeth House, Dereham**

Our Ref: HM/L.18

Contact:

Direct Dial: 01362 656381

e-mail: [helen.mcaleer@breckland.gov.uk](mailto:helen.mcaleer@breckland.gov.uk)

Date: Monday, 20 June 2016

Dear Sir/Madam,

Members of the Council are hereby summoned to a Meeting of the **District Council** which will be held at **2.30 pm** on **Tuesday, 28th June, 2016** in the **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Anna Graves  
Chief Executive

The Senior Democratic Services Officer to call the roll of Members

**Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.**



	<u>Page(s) herewith</u>
<b>1. <u>MINUTES</u></b> To confirm the minutes of the meeting held on 12 May 2016.	6 - 20
<b>2. <u>APOLOGIES</u></b> To receive apologies for absence.	
<b>3. <u>DECLARATION OF INTERESTS</u></b> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
<b>4. <u>CHAIRMAN'S ANNOUNCEMENTS</u></b>	21
<b>5. <u>LEADER'S ANNOUNCEMENTS</u></b> To receive a verbal update from Councillor Nunn, Leader of the Council.	
<b>6. <u>QUESTIONS ON NOTICE UNDER STANDING ORDER NO 6</u></b>	
<b>7. <u>QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7</u></b>	
<b>8. <u>CABINET MINUTES</u></b> Unconfirmed minutes of the Cabinet meeting held on 17 May 2016.	22 - 25
<b>9. <u>PLANNING COMMITTEE</u></b> Confirmed minutes of the Planning Committee meeting held on 31 May 2016.	26 - 38
<b>10. <u>GENERAL PURPOSES COMMITTEE</u></b> Unconfirmed minutes of the General Purposes Committee meeting held on 25 May 2016.	39 - 41
<b>11. <u>APPEALS COMMITTEE</u></b> Unconfirmed minutes of the Appeals Committee meeting held on 18 May 2016.	42 - 45
<b>12. <u>AUDIT COMMITTEE</u></b> Unconfirmed minutes of the Audit Committee meeting held on 10 June 2016.	46 - 56
<b>13. <u>BRECKLAND HOUSING ALLOCATION POLICY</u></b> Report of Executive Member Growth	57 - 78

	<u>Page(s) herewith</u>
<p><b>14. <u>REFERENCE FROM OVERVIEW AND SCRUTINY COMMISSION</u></b> Report of the Executive Director for Governance.</p>	79 - 80
<p><b>15. <u>DEVOLUTION</u></b> Report of the Leader of the Council.</p>	To Follow
<p><b>16. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS</u></b> To receive nominations for any changes to Committee and other seats from political groups.</p> <p><u>Committee Appointments</u></p> <p>Planning Committee: vacancy (Conservative)</p> <p>Overview &amp; Scrutiny Commission: vacancy (Conservative)</p> <p><u>Outside Body Appointments</u></p> <p>Outside Body Appointments: vacancy – one named substitute required for the Norfolk Countywide Community Safety Partnership Sub Panel. <i>Councillor Lynda Turner is the co-opted District Member for Breckland Council.</i></p>	
<p><b>17. <u>AMENDMENTS TO THE CONSTITUTION</u></b> There are 4 proposed amendments to the Constitution. These minor amendments have been made by the Monitoring Officer in line with Article 14 of the Constitution, but require Council agreement to remain in effect.</p> <ol style="list-style-type: none"><li>1. Part 4B Contract Procedure Rules – Section 13 Amendment to the EU threshold figures in line with the latest published threshold figures.  New figures (£4,104,394 Supply of Goods (etc) £164,176 and Consultants £164,176)</li><li>2. Part 4A Procedural Standing Order 21 paragraph 21.2 – change reference to include Standing Order No 8 (in place of 6)</li><li>3. Part 3 Section F Officer Delegations – Removal of Point 13 regarding Compulsory Retirement due to changes in legislation.</li><li>4. Part 4A Procedural Standing Order No 5 – Move Declarations of Interests from Members from item i) to item d).</li></ol>	
<p><b>18. <u>ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT -</u></b> NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.</p>	

**For Information**

**CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY**

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.