

AGENDA

MEETING VENUE:

**Anglia Room, The
Conference Suite,
Elizabeth House, Dereham**

Our Ref: HM/L.18

Contact:

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Date: Tuesday, 6 September 2016

Dear Sir/Madam,

Members of the Council are hereby summoned to a Meeting of the **District Council** which will be held at **10.00 am** on **Thursday, 15th September, 2016** in the **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Anna Graves
Chief Executive

The Senior Democratic Services Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

| | <u>Page(s) herewith</u> |
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| 1. <u>MINUTES</u> To confirm the minutes of the meeting held on 28 July 2016. | 6 - 11 |
| 2. <u>APOLOGIES</u> To receive apologies for absence. | |
| 3. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council. | |
| 4. <u>CHAIRMAN'S ANNOUNCEMENTS</u> To include a presentation on SSAFA, the Chairman's charity for the year, by Lieutenant Commander Stuart Fidler (Chairman SSAFA Norfolk). | 12 |
| 5. <u>LEADER'S ANNOUNCEMENTS</u> To receive a verbal update from the Deputy Leader Councillor Sam Chapman-Allen, in the absence of the Leader. | |
| 6. <u>QUESTIONS ON NOTICE UNDER STANDING ORDER NO 6</u> | |
| 7. <u>QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7</u> | |
| 8. <u>CABINET MINUTES</u> Unconfirmed minutes of the Cabinet meeting held on 30 August 2016. | 13 - 34 |
| 9. <u>OVERVIEW AND SCRUTINY COMMISSION</u> Confirmed minutes of the Overview and Scrutiny Commission meeting held on 21 July 2016. | 35 - 76 |
| 10. <u>PLANNING COMMITTEE</u> a) <u>Confirmed minutes of the Planning Committee meeting held on 25 July 2016</u> b) <u>Unconfirmed minutes of the Planning Committee meeting held on 22 August 2016.</u> | 77 - 91 92 - 99 |
| 11. <u>SUPPORTING NEIGHBOURHOOD PLANNING</u> Report of the Executive Member Growth, Charles Carter. | 100 - 105 |
| 12. <u>APPOINTMENT OF INTERIM S151 CHIEF FINANCE OFFICER</u> Report of Head of Paid Service, Anna Graves. | 106 - 144 |

| | <u>Page(s)</u> <u>herewith</u> |
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| 13. <u>GOVERNANCE & AUDIT COMMITTEE REPORT</u> To consider a recommendation from the Governance & Audit Committee. | 145 - 151 |
| 14. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS</u> To receive nominations for any changes to Committee and other seats from political groups. | |
| 15. <u>AMENDMENTS TO THE CONSTITUTION</u> | 152 - 153 |
| 16. <u>ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT -</u> NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency. | |

For Information

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.