

AGENDA

MEETING VENUE:

**Anglia Room, The
Conference Suite,
Elizabeth House, Dereham**

Our Ref: HM/L.18

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Date: Tuesday, 25 June 2013

Dear Sir/Madam,

I have to inform you that a Meeting of the **District Council** will be held at **10.00 am on Thursday, 4th July, 2013** in the **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Assistant Director – Democratic Services

The Senior Committee Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

Note – *The Conservative Group meets in the Anglia Room and the Labour Group meets in Room 2 before Full Council at 9.30am.*

1. MINUTES

To confirm the minutes of the Annual meeting held on 23 May 2013.

2. APOLOGIES

To receive apologies for absence.

3. CHAIRMAN'S ANNOUNCEMENTS

Engagements List – Chairman
23rd May, 2013 to 4th July, 2013

Date	Event	Host
23 rd May, 2013	Annual Formal Reception	Commanding Officer and Officers of RAF Marham
7 th June, 2013	48 th Fighter Wing Summer Orientation	Colonel Kyle Robinson, Commander 48 th Fighter Wing
7 th June, 2013	Civic Reception	Mayor of Thetford, Councillor Stuart Wright
9 th June, 2013	Civic Service	Mayor of Swaffham, Councillor Anne Tigue
15 th June, 2013	Performance of Seaside Summer Special	Directors of Openwide Coastal Limited
16 th June, 2013	Annual Civic Service	Lord Mayor of Norwich, Councillor Keith Driver
19 th June, 2013	Pre-Reception and Change of Command Ceremony	Lieutenant General Crain A. Franklin, Commander Third Air Force
19 th June, 2013	Sports Experience Day	President's Sporting Club & The Essex Disabled Sports Foundation
24 th June, 2013	Fly a flag for our Armed Forces – Flag Raising Ceremony	
24 th June, 2013	BBC's Gardeners' Question Time	Gressenhall Farm and Workhouse

Engagements List – Vice-Chairman
23rd May, 2013 to 4th July, 2013

Date	Event	Host
10 th June, 2013	British Empire Medal Presentation	HM Lord-Lieutenant of Norfolk, Richard Jewson Esq. JP

	<u>Page(s)</u> <u>herewith</u>
4. <u>DECLARATION OF INTERESTS</u> Members are reminded that under the Code of Conduct they are not to participate and must leave the room, for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, that support the Nolan principles detailed within the Code of Conduct.	
5. <u>CABINET MINUTES</u> Unconfirmed minutes of the Cabinet meeting held on 18 June 2013.	To Follow
6. <u>OVERVIEW AND SCRUTINY COMMISSION</u> Unconfirmed minutes of the meeting of the Overview and Scrutiny Commission held on 6 June 2013.	7 - 19
7. <u>PLANNING COMMITTEE</u> Unconfirmed minutes of the meeting of the Planning Committee held on 3 June 2013.	20 - 26
8. <u>GENERAL PURPOSES COMMITTEE</u> Unconfirmed minutes of the meeting of the General Purposes Committee held on 29 May 2013.	27 - 31
9. <u>AUDIT COMMITTEE</u> a) <u>Confirmed minutes of the meeting of the Audit Committee held on 7 June 2013</u> b) <u>Unconfirmed minutes of the meeting of the Audit Committee held on 28 June 2013</u>	32 - 45 To Follow
10. <u>ANNUAL REPORT OF THE AUDIT COMMITTEE</u> Report of the Internal Audit Consortium Manager in consultation with the Chairman of the Audit Committee.	46 - 52
11. <u>REFERENCE FROM ARP JOINT COMMITTEE - 13 JUNE 2013</u> Report of the Assistant Director for Commissioning.	53
12. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS</u> To receive nominations for any changes to Committee and other seats from political groups.	

For Information

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.