

# AGENDA

**NOTE:** In the case of non-members, this agenda is for information only

**Committee - GENERAL PURPOSES  
COMMITTEE**

**Date & Time - WEDNESDAY 16 OCTOBER 2013 AT 10.00AM**

**Venue - NORFOLK ROOM, THE CONFERENCE SUITE,  
ELIZABETH HOUSE, DEREHAM**

**Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.**

**Persons attending the meeting are requested to turn off mobile phones**

**Members:**

Mr P.J. Duigan (Chairman)  
Mr T R Carter (Vice-Chairman)  
Mr S.G. Bambridge  
Mr W.P. Borrett  
Councillor M. Chapman-Allen  
Mr C. S. Clark

Mr R.F. Goreham  
Mrs S.M. Matthews  
Mr B J Skull  
Mr A.C. Stasiak  
Mrs A.L. Steward  
Mr D.R. Williams JP

Member Services  
Elizabeth House, Walpole Loke,  
Dereham Norfolk, NR19 1EE  
Date: Monday, 7 October 2013



**PART A - ITEMS OPEN TO THE PUBLIC**

	<u>Page(s) herewith</u>
<b>1. <u>MINUTES</u></b> To confirm the minutes of the meeting held on 17 July 2013.	1 - 6
<b>2. <u>APOLOGIES</u></b> To receive apologies for absence.	
<b>3. <u>DECLARATION OF INTERESTS</u></b> Members are reminded that under the Code of Conduct they are not to participate and must leave the room, for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.  In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, that support the Nolan principles detailed within the Code of Conduct.	
<b>4. <u>URGENT BUSINESS</u></b> To note whether the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
<b>5. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u></b> To note the names of any non-Members who wish to address the meeting.	
<b>6. <u>LOCAL JOINT CONSULTATIVE COMMITTEE</u></b> To adopt the unconfirmed minutes of the meeting held on 26 September 2013.	7 - 11
<b>7. <u>TABLES AND CHAIRS - APPLICATION FOR LICENCE</u></b> Report of the Assistant Director for Commissioning.	12 - 24
<b>8. <u>SCRAP METAL DEALERS ACT 2013 (FOR INFORMATION)</u></b> Report of the Assistant Director for Commissioning.	25 - 33
<b>9. <u>REVIEW OF THE PERFORMANCE RELATED PAY SCHEME</u></b> To receive a verbal update from Ruth Hassall, HR Manager.	
<b>10. <u>SECONDMENT</u></b> Report of the Human Resources Manager.	To Follow

	<u>Page(s)</u> <u>herewith</u>
<b>11. <u>LIVING WAGE</u></b> To receive further information, following the deferral of the recommendation to Council in the Minutes of the meeting held on 17 July 2013.	34 - 36
<b>12. <u>NEXT MEETING</u></b> To note that the next meeting will be held on 27 November 2013 at 10.00am in the Anglia Room, Conference Suite, Elizabeth House, Dereham. (Please note change of room)	
<b>13. <u>EXCLUSION OF PRESS AND PUBLIC</u></b> To consider passing the following resolution:  “That under Section 100(A)(4) of the Local Government Act 1972, the press and the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 4 of Schedule 12A to the Act”.	
<b><u>PART B</u></b> <b><u>ITEM FROM WHICH THE PRESS AND THE PUBLIC ARE</u></b> <b><u>EXCLUDED</u></b>	
<b>14. <u>ENVIRONMENTAL SERVICES REVIEW</u></b> Report of the Director of Commissioning.	37 - 56