

AGENDA

MEETING VENUE:

**Anglia Room, The
Conference Suite,
Elizabeth House, Dereham**

Our Ref: HM/L.18

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Date: Tuesday, 26 June 2012

Dear Sir/Madam,

I have to inform you that a Meeting of the **District Council** will be held at **10.30 am on Thursday, 5th July, 2012** in **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Assistant Director – Democratic Services

The Senior Committee Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

Note – *The Conservative Group meets in the Anglia Room and the Labour Group meets in Room 2 before Full Council at 9.30am.*

1. **MINUTES**

To confirm the minutes of the meeting held on 24 May 2012.

2. **APOLOGIES**

To receive apologies for absence.

3. **CHAIRMAN'S ANNOUNCEMENTS**

Engagements List – Chairman
24th May, 2012 to 4th July, 2012

Date	Event	Host
27 th May, 2012	Resigning of Twinning Charter and a Choral Concert	Great Yarmouth Borough Council
1 st June, 2012	Opening of Watton Radio Studio	Watton Radio
3 rd June, 2012	Dereham Jubilee Celebrations	Dereham Churches Together
5 th June, 2012	Civic Service to mark Her Majesty's Diamond Jubilee	Great Yarmouth Borough Council
8 th June, 2012	Summer Reception	Chairman of Norfolk County Council, Councillor Ian Monson
10 th June, 2012	Service to mark the 70 th Anniversary of parishes in 1942	The Diocese of Norwich
12 th June, 2012	Queen's Jubilee Celebrations	
15 th June, 2012	Civic Reception	Mayor of Thetford Councillor Terry Lamb
16 th June, 2012	Summer Seaside Special Opening Night	Directors of Openwide Coastal Ltd.
17 th June, 2012	Start of Breckland Olympic Torch Relay	Breckland Council
17 th June, 2012	Annual Civic Service	Lord Mayor of Norwich Councillor Ralph Gayton
21 st June, 2012	48 th Fighter Wing Summer Reception	Colonel Kyle Robinson, Commander 48 th Fighter Wing

24 th June, 2012	Civic Service	Mayor of Watton Councillor Paul Cooper
25 th June, 2012	Raising the Flag – Armed Forces Day 2012	Breckland Council
Monday 25 th June, 2012	Prizegiving Ceremony	West Suffolk College
29 th June, 2012	Suffolk Youth Music Summer Concert	The Apex, Bury St. Edmunds
1 st July, 2012	Summer Reception	Director, USAFE-United Kingdom and Mrs. Jon A. Norman

Engagements List – Vice-Chairman
24th May, 2012 to 4th July, 2012

Date	Event	Host
15 th June, 2012	Dereham Meeting Point Open Day	Dereham Meeting Point

4. DECLARATION OF INTEREST

Members are asked at this stage to declare any interests pertinent to items on this agenda.

5. BRECKLAND, GREAT YARMOUTH AND SOUTH HOLLAND SHARED MANAGEMENT

Report of the Chief Executive.

6. ADOPTION OF THE THETFORD AREA ACTION PLAN

Report of the Assistant Director of Commissioning.

Due to its size, this report, together with Appendix A and Appendix B will be sent out as a supplement to the agenda.

Please note that Appendix C - the Sustainability Appraisal report, Appendix D – the Habitats Regulations Assessment, Appendix E – the updated Policies Map, Appendix F – Minor Modifications (including Sustainability Appraisal of these minor modifications) and Appendix G – the Commitments Paper will only be available electronically and can be viewed on the website once the agenda has been published.

	<u>Page(s)</u> <u>herewith</u>
7. <u>THE LOCALISM ACT - THE AMENDED STANDARDS REGIME</u> Report of the Assistant Director – Democratic Services.	18 - 38
8. <u>CABINET MINUTES</u> Unconfirmed minutes of the Cabinet meeting held on 19 June 2012.	To Follow
9. <u>OVERVIEW AND SCRUTINY COMMISSION</u> Unconfirmed minutes of the meeting of the Overview and Scrutiny Commission held on 7 June 2012.	39 - 50
10. <u>PLANNING COMMITTEE</u> Unconfirmed minutes of the meeting of the Planning Committee held on 11 June 2012.	51 - 60
11. <u>GENERAL PURPOSES COMMITTEE</u> Unconfirmed minutes of the meeting of the General Purposes Committee held on 13 June 2012.	61 - 66
12. <u>AUDIT COMMITTEE</u> Confirmed minutes of the meeting of the Audit Committee held on 15 June 2012.	67 - 77
13. <u>YOUTH COUNCIL MINUTES (FOR INFORMATION)</u> To note the Youth Council minutes for the meeting held on 29 May 2012.	78 - 82
14. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS</u> To receive nominations for any changes to Committee and other seats from political groups.	
§ <u>Member Development Panel</u> Mark Robinson to replace William Richmond	
§ <u>Audit Committee</u> Vacancy (CON)	
§ <u>General Purposes Committee</u> Vacancy (CON)	
§ <u>Appeals and Planning Committee</u> Substitute Member Vacancy (CON)	

Following Carl Clark's resignation from the Labour Party, the following changes have been put forward by the Labour Group:

§ General Purposes

Terry Jermy to replace Carl Clark as the Labour representative
Sylvia Armes to be Substitute Member

§ Planning Committee

Sylvia Armes to replace Carl Clark as the Labour representative
Terry Jermy to be Substitute Member

Representatives on Outside Bodies

§ Attleborough Town Hall Committee

Disbanded

§ Norfolk Health Scrutiny Committee and Norfolk LGA Health Sub-Group

Vacancies to replace Lady K Fisher

15. REFERENCE FROM THE ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

83 - 87

Recommendation to Council from the ARP JC meeting held on 14 June 2012.

If Members wish to discuss the contents of the report in detail it might be necessary to move the following resolution:

"That under Section 100(A) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act."

For Information

BRIEFING ON THE NEW STANDARDS REGIME

Members are requested to remain in the room to receive a short briefing on the changes to Standards and the new declaration of interest requirements.

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.