



A G E N D A

- Committee - **PARKING TASK AND FINISH GROUP**
- Date & Time - **Friday, 3 December, 2010 at 10.00am**
- Venue - **Norfolk Room, Conference Suite, Elizabeth House, Dereham**

<u>Members</u>	
Mr P.J. Duigan	Mr D.G. Mortimer
Mrs D.K.R. Irving	Mrs P. Quadling
Mrs S.M. Matthews (Chairman)	Mr B. Rose
Mr K. Martin	Mrs P.A. Spencer

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Wednesday, 24 November 2010

Contact: Member Services DDI (01362) 656381 or 656343
e-mail: helen.mcaleer@breckland.gov.uk or julie.britton@breckland.gov.uk

	<u>Page(s)</u> <u>herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 23 September 2010.	1 - 3
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests that they may have in the following items on the Agenda. The Members' Code of Conduct requires that declarations include the nature of the interest, and whether it is a personal or prejudicial interest.	
5. <u>CAR PARKING ISSUES IN SWAFFHAM</u> Report of the Director, Corporate Resources.	4 - 8
6. <u>MAP OF SWAFFHAM CAR PARKS (FOR INFORMATION)</u>	9
7. <u>NEXT MEETING</u> To agree a date and time for the next meeting.	