



A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Thursday, 3rd December, 2009 at 4.00 pm
VENUE: Level 7, Breckland House, St Nicholas Street, Thetford

For the attention of:

Mr P.D. Claussen, Breckland Council
Mr W.H.C. Smith, Breckland Council
Mr S. Edwards, Forest Heath District Council
Mr. J. Humphreys, East Cambridgeshire District Council
Mr E. Stewart, Forest Heath District Council
Mr G. Wilson, East Cambridgeshire District Council

PART A **ITEMS OPEN TO THE PUBLIC**

1. **MINUTES**

To confirm the minutes of the meeting held on 8 October 2009.

2. **APOLOGIES**

To receive apologies for absence.

3. **URGENT BUSINESS**

To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.

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herewith

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Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Tuesday, 24 November 2009

Contact: Elaine Wilkes. Senior Committee Officer (01362) 656354
Email: elaine.wilkes@breckland.gov.uk

	<u>Page(s)</u> <u>herewith</u>
4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal and/or prejudicial interest.	
5. <u>PERFORMANCE REPORTS (STANDING ITEM)</u> Reports of the Operational Board: a) <u>Operational Performance</u> b) <u>Financial Performance</u>	6 - 15 16
6. <u>BUDGET 2010-11</u> Report of the Operational Board.	To Follow
7. <u>DWP ADMINISTRATION FUNDING UPDATE</u> Report of the Operational Board.	17 - 21
8. <u>NATIONAL NON DOMESTIC RATES (NNDR) DEFERRAL OF RATES SCHEME</u> Report of the Operational Board.	22 - 25
9. <u>UPDATE ON EAST CAMBRIDGESHIRE PARTNERSHIP ARRANGEMENT</u> Report of the Strategic Director (Resources), Forest Heath District Council.	26 - 28
10. <u>DRAFT ARP SERVICE PLAN 2010-11</u> To approve the draft ARP Service Plan for 2010-11.	29 - 49
11. <u>ARP RISK MANAGEMENT</u> Report of the Operational Board.	50 - 58
12. <u>ARP VALUE FOR MONEY REVIEW</u> Report of the Value for Money Project Manager, Forest Heath District Council.	59 - 60
13. <u>FORTHCOMING ISSUES (STANDING ITEM)</u> To note any items.	
14. <u>NEXT MEETING</u> To note the date of the next meeting on 11 March 2010 at 4.00 p.m., provisionally to be held at the Innovations Centre, Thetford but may be moved to Level 7 at Breckland House if available at the time.	
15. <u>EXCLUSION OF PRESS AND PUBLIC</u> To consider passing the following resolution:	

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“That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act.”	
<u>PART B -</u> <u>ITEMS FROM WHICH THE PRESS AND PUBLIC ARE EXCLUDED</u>	
16. <u>POSITION STATEMENT ON WORK WITH OTHER AUTHORITIES</u> <u>(STANDING ITEM)</u> Report of the Operational Board.	61 - 62
17. <u>ARP STRUCTURE REVIEW</u> Report of the Director (Community Services), Breckland Council.	63 - 66