

AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee** - **STANDARDS COMMITTEE**
- Date & Time** - TUESDAY, 8 DECEMBER, 2009 AT 2.15 pm
- Venue** - NORFOLK ROOM, CONFERENCE SUITE,
ELIZABETH HOUSE, WALPOLE LOKE,
DEREHAM

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Committee Members

Mr. M. Eveling JP (<i>Independent</i>)	Mr. B. Rayner (<i>Parish</i>)
Mrs. J. Jenkins (<i>Independent</i>)(<i>Chairman</i>)	Mr. G. Ridgway (<i>Independent</i>)
Mr. D. Myers (<i>Breckland</i>)	Mr. F. Sharpe (<i>Breckland</i>)
Mrs. M. Oechsle JP (<i>Parish</i>)	Mr. M. Whittley (<i>Parish</i>)
	Mr. D. Williams JP (<i>Breckland</i>)

Persons attending the meeting are requested to turn off mobile telephones

Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Friday, 27 November 2009

PART A
ITEMS OPEN TO THE PUBLIC

	<u>Page(s)</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 27 October 2009.	1 - 7
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal or prejudicial interest.	
5. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
6. <u>CITIZENS' PANEL</u> Further to Minute 41/09 of the Committee's meeting on 27 th October, when it was suggested that the Citizens Panel was an option through which the level of public awareness and understanding of the work of the Standards Committee could be gauged, an information briefing from the Communications and Consultation Officer has been arranged to advise on carrying out surveys through the Citizens' Panel.	
7. <u>LOCAL AUTHORITY PUBLICITY - CODE OF PRACTICE</u> At the last meeting, the Committee considered guidance on the Code of Recommended Practice on Local Authority Publicity, during which some discussion took place on the style of reporting through the Council's magazine, <i>Breckland Voice</i> – see <i>minute 42/09 attached</i> . As requested, the matter is referred back to the Committee to enable members to give their views on the revised style of the magazine, the latest edition of which has recently been issued.	
8. <u>DRAFT WORK PROGRAMME 2009-11</u> A draft Work Programme is attached for the Committee's consideration. The Committee is asked to agree any additions, deletions or amendments to the programme as appropriate.	8 - 9
9. <u>NEXT MEETING</u> To note the date of the next meeting on 2 nd February 2010 at 2.15pm in the Norfolk Room, Conference Suite, Elizabeth House, Dereham.	