

# AGENDA

**NOTE: In the case of non-members, this agenda is for information only**

- Committee** - **STANDARDS COMMITTEE**
- Date & Time** - TUESDAY, 6TH MAY, 2008 AT 2.15 pm
- Venue** - ANGLIA ROOM, CONFERENCE SUITE,  
ELIZABETH HOUSE, WALPOLE LOKE,  
DEREHAM

**Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.**

## Committee Members

Mr. M. Eveling JP ( <i>Independent</i> )	Mr. B. Rayner ( <i>Parish</i> )
Mrs. J. Jenkins ( <i>Independent</i> )( <i>Chairman</i> )	Mr. G. Ridgway ( <i>Independent</i> )
Mr. D. Myers ( <i>Breckland</i> )	Mr. F. Sharpe ( <i>Breckland</i> )
Mrs. M. Oechsle JP ( <i>Parish</i> )	Mr. M. Whittley ( <i>Parish</i> )
	Mr. D. Williams JP ( <i>Breckland</i> )

**Persons attending the meeting are requested to turn off mobile telephones**

Committee Services  
Elizabeth House, Walpole Loke,  
Dereham Norfolk, NR19 1EE

Date: Thursday, 24 April 2008

**PART A**  
**ITEMS OPEN TO THE PUBLIC**

	<u>Page(s)</u> <u>herewith</u>
<b>1. <u>MINUTES</u></b>	1 - 4
To confirm the minutes of the meeting held on 15 April 2008.	
<b>2. <u>APOLOGIES</u></b>	
To receive apologies for absence.	
<b>3. <u>URGENT BUSINESS</u></b>	
To note whether the Chairman proposes to accept any item as urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
<b>4. <u>DECLARATION OF INTEREST</u></b>	
Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal or prejudicial interest.	
<b>5. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u></b>	
To note the names of any non-members wishing to address the meeting.	
<b>6. <u>WHISTLE-BLOWING POLICY</u></b>	5 - 17
Report of the Chief Accountant.	
<b>7. <u>MEMBERS' CODE OF CONDUCT</u></b>	
As requested at the last meeting, the Standards Consultant will give a briefing on the provisions of the Code of Conduct for the benefit of new Members of the Committee.	
<b>8. <u>ORDERS AND REGULATIONS RELATING TO THE CONDUCT OF LOCAL AUTHORITY MEMBERS IN ENGLAND - UPDATE</u></b>	18 - 20
To consider the new Regulations and Guidance on the new standards committee powers as provided for under Part 10 of the Local Government and Public Involvement in Health Act 2007. A copy of the Explanatory Notes to the new Regulations is attached. The Regulations will come into effect on 8 May 2008.	

**9. SUB-COMMITTEES OF STANDARDS COMMITTEES**

To consider whether, for the purposes of conducting the new functions of Standards Committees, a structure of sub-committees should be established.

The Standards Consultant will report further at the meeting.

**10. LOCAL ASSESSMENT PROCEDURES**

The Standards Consultant will give a briefing on the procedures for conducting local assessment of complaints. A number of example cases provided by the Standards Board for England for training purposes will be put to the Committee.

**11. NEXT MEETING**

To note the date of the next meeting on Tuesday, 27 May 2008 at 2.15 p.m. in the Norfolk Room, Conference Suite, Elizabeth House, Dereham.