



AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee** - **POLICY DEVELOPMENT AND REVIEW PANEL 2**
- Date & Time** - THURSDAY, 16TH OCTOBER, 2008 AT 10.00 AM
- Venue** - THE NORFOLK ROOM, CONFERENCE SUITE, ELIZABETH HOUSE, DEREHAM

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Panel 2 Members:

Mr M.A. Kiddle-Morris (Chairman)	Mr M.J. Griffin
Mr C.R. Jordan	Mrs S.M. Matthews
Mrs J. Ball	Mrs L.H. Monument (Vice-Chairman)
Mr S.G. Bambridge	Mr D.G. Mortimer
Councillor Claire Bowes	Mrs P. Quadling

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Tuesday, 7 October 2008

PART A

ITEMS OPEN TO THE PUBLIC

	<u>Page(s)</u> <u>herewith</u>
1. <u>MINUTES</u> To confirm the Minutes of the meeting held on 3 September 2008.	1 - 5
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act, 1972.	
4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal or prejudicial interest.	
5. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
6. <u>UPDATE ON SPORTS AND ART DEVELOPMENT</u> Report of the Strategic Director (Services).	6 - 8
7. <u>REVIEW AND FEEDBACK FROM BRECKFEST EVENT</u> Report of the Strategic Director (Services).	9 - 11
8. <u>WORK PROGRAMME</u> To consider the work programme.	12
9. <u>DATE OF NEXT MEETING</u> To note that the next meeting will be on Thursday, 27 November at 10.00 a.m. in the Norfolk Room.	

PROTOCOL

The Working Style of the Policy Development & Review Panels

This document sets out the roles of Members and Officers, and the general principles to be adopted by the Policy Development & Review Panels (PD&RP) overseeing the Panel's mode of operation.

Member Leadership

Members of the Panel will undertake scrutiny topics as directed by the Overview & Scrutiny Commission (O&SC) and will recognise that best practice identifies scrutiny as a Member-led activity. The Panel will expect Cabinet members, to take responsibility for answering their questions about topics which primarily relate to the Council's activities.

A Constructive Atmosphere

Meetings of the Panel will be constructive and not judgmental. Panel recognises and accepts that effective scrutiny is best achieved through challenging and constructive enquiry. People giving evidence at Panel should be given due respect and not made to feel under attack.

Independence

Members of the PD&RP will not be subject to whipping arrangements by the party groups.

Respect and Trust

Meetings will be conducted in a spirit of mutual respect and trust.

Consensus

Members of the Panel will work together and, while recognising political allegiances, will attempt to achieve consensus and agreed recommendations. There will be recognition that the Panel has a primary duty to scrutinise on behalf of the community.

Openness and Transparency

The PD&RP's business will be open and transparent, except where there are sound reasons for protecting confidentiality. The minutes of the Panel's meetings will explain the discussion and debate so that they can be understood by an outside reader.

Impartial and Independent Officer Advice

Officers who advise and support the Panel will give impartial and independent advice, as officers support all members of the Council.

Regular Review

There will be regular reviews of how the scrutiny process is working, and a willingness to change if it is not working effectively.

Programming and Planning

The Panel will have a programme of work assigned by the Overview & Scrutiny Commission. The Panel will be able to suggest additional topics for review through the O&SC for approval in the work programme. Before each topic is commenced, the O&SC will agree the scope of the exercise, what information they will need initially, and which members, officers and external witnesses they wish to see.

Managing Time

The Panel will aim to conclude the business of each meeting in reasonable time. The order of business will be arranged as far as possible to minimise the demands on the time of witnesses. Where possible, members should give advance notice of specific questions being provided at the time of the meeting to save items being deferred.

BRECKLAND COUNCIL

At a Meeting of the

POLICY DEVELOPMENT AND REVIEW PANEL 2

**Held on Wednesday, 3 September 2008 at 10.00 am in
The Bowls Room, Watton Sports Centre**

PRESENT

Mr M.A. Kiddle-Morris (Chairman)	Mrs S.M. Matthews
Mrs J. Ball	Mrs L.H. Monument (Vice-Chairman)
Mr S.G. Bambridge	Mr D.G. Mortimer
Councillor Claire Bowes	Mrs P. Quadling
Mr C.R. Jordan	

Also Present

Mrs D.K.R. Irving

In Attendance

Mark Broughton	- Member Development and Scrutiny Officer
Gordon Partridge	- Principal Environmental Health Officer
Pam Sayle	- Corporate Consultation and Communications Officer
Elaine Wilkes	- Senior Member Services Officer

Action By

30/08 MINUTES

(a) HM Revenue & Customs Change Programme (Minute No. 26/08)

The Chairman announced that he had no update to give about the Dereham office situation but confirmed that he would keep Panel Members informed by email.

(b) Adoption

The Minutes of the meeting held on 24 July 2008 were confirmed as a correct record and signed by the Chairman.

31/08 APOLOGIES

Apologies for absence were received from Mr M Griffin.

32/08 EMPTY DWELLINGS POLICY (AGENDA ITEM 6)

The Principal Environmental Health Officer presented the report on the Council's Private Empty Dwellings Policy, which explained that the current policy needed updating to reflect changes in legislation. The Panel's views were sought prior to consideration of the report at the Cabinet meeting on 9 September 2008.

Whilst a certain number of empty dwellings would always be part of the normal housing market process, there were some which remained empty for longer periods and which therefore potentially posed problems in terms of safety, targets for anti-social behaviour etc. Such dwellings were essentially a wasted resource and it was considered

Action By

practical for them to be brought back into use as accommodation as soon as possible, either through renovation or via demolition with some form of rebuild.

The Principal Environmental Health Officer explained the processes followed in dealing with empty dwellings, and the range of options open to the Council, including enforcement. The Housing Act 2004 brought into effect a fundamental change with the introduction of Empty Dwellings Management Orders (EDMOs).

EDMOs enabled an authority to take over control (but not ownership) of a property for an initial period of twelve months, in order to bring it back into use as a dwelling in one form or another. The Council would pay for the refurbishment of the dwelling and then either hand it back to the owner or, if the work had not been completed within the year, or if the Council felt that the owner would let it revert to a neglected and empty state, then the Council could apply for a longer term Empty Dwellings Management Order, allowing it to have control for up to seven years (longer in extreme cases). At any time the Council could hand the property back to the owner – for example if the latter wanted to sell the property.

A specialist agency was employed to deal with such cases (i.e. responsibility for the work as well as the collection of rent). The Council would regain any costs through the rent or by submitting a bill to the owner if they took back possession of the dwelling.

Members raised the following points in general discussion, most of which were countered with the arguments that the Council has a power, but not a duty, to intervene; that it does so only as a last resort or in extreme cases where public safety etc had become, or was likely to become, an issue; and that all cases were dealt with sensibly and in terms of relative priority. The Principal Environmental Health Officer also stressed that any action would only be taken after following a transparent and very specific process through the Residential Property Tribunal, and that any extreme cases (e.g. demolition in the absence of an owner) would only be taken forward after careful consultation with the Council's legal team.

- There was concern that any tendency to knock down one property and replace it with several dwellings went against the Council's basic planning policies. In response, it was explained that 'one for one' was the normal presumption where possible. There were, however, instances where it was practical to replace one dwelling with several – for example large pieces of land attached to one demolished property, where several dwellings could then be built to help with the Council's wider planning targets over the next 10-15 years.
- Members were seriously concerned about the Council being seen to take over property owned by other people, thereby overriding individual rights. Absent/untraced owners might be particularly vulnerable: possibly returning at some point to find their property changed beyond recognition. The Principal Environmental Health Officer reiterated that the Council would not take action unless the condition of the property merited it.

Action By

He also pointed out that such interventions could occasionally prove positive, for example by drawing attention to a property suitable for Listing. On rare occasions an “enforced sale” might be approved during the absence of the owner. However in this event if the owner (or an heir) eventually became known, they would find that the whole process had followed a very specific legal course and that any money made from the sale would be reimbursed to them (minus any legitimate Council costs).

- Another Member queried the position with regard to properties for Registered Social Landlords, which might quite legitimately stand empty for lengthy periods, or, additionally, be under-occupied. It was pointed out that the Council’s Empty Dwellings policy was only relevant to private sector landlords.
- Members raised concerns about the position of private developments which were begun but not completed for economic reasons, or where dwellings were not released for habitation until the whole project was completed. The Principal Environmental Health Officer explained that the circumstances of each case needed to be examined carefully but that any such matter could be referred to the Residential Property Tribunal. There were opportunities for temporary or short term lets in such cases.
- It was felt that the proposed Empty Dwellings Policy could result in some owners shirking their responsibilities. However, again it was stressed that each case was considered on its merits and decisions made as appropriate.

RECOMMEND to the Overview and Scrutiny Commission to recommend to Cabinet to adopt the replacement Empty Dwellings Policy subject to the following amendments:-

- (1) To require that the Ward Member is informed of any instances where an Empty Dwellings Management Order is to be pursued in their Ward; and
- (2) To require that in extreme cases where the owner cannot be traced and it is proposed that a property is required to be demolished and/or redeveloped, such action to be subject to the approval of full Council.

It was agreed that, in order to meet the timescale for consideration of the matter at the following week’s Cabinet meeting on 9 September 2008, the Panel’s recommendation be submitted as an ‘Urgent’ item at the Overview and Scrutiny Commission meeting to be held on 4 September.

33/08 BRECKLAND VOICE - REVIEW OF DISTRIBUTION (AGENDA ITEM 7)

The Corporate Consultation and Communications Officer presented the report on distribution options for ‘*Breckland Voice*’.

As background, a survey earlier this year had revealed that Breckland

Action By

residents valued 'Voice' as a highly informative publication. It was their preferred method of receiving information about Council services and benefits.

As it had become apparent that the current method (left with bins as part of the Serco contract) sometimes failed to deliver 'Voice' to every Breckland resident - for example when bins were not left out for collection or where blocks of flats were involved - the Panel had commissioned a report to look into alternative methods of distribution, together with the costs involved.

In compiling the report, past and current delivery arrangements had been compared, as well as delivery arrangements used by other Councils. The results, giving clear advantages and disadvantages in each case, were summarised in Appendix 1. From this it could clearly be seen that, bearing in mind the need for optimum flexibility (for example concerning deadlines, occasional extra copies, as well as the desire to retain the ability to add inserts etc), the current arrangements were generally satisfactory and certainly the cheapest option. However, it was apparent that adjustment needed to be made to accommodate those residents living in flats.

If, on the other hand, Members wished to pursue one of the more expensive options illustrated, then further careful research and solid evidence would need to be gathered in order to justify such increases.

In general discussion, Members agreed on the importance of 'Voice' and the need to ensure that it reached every resident. The latter point was particularly important since 'Voice' was the one publication over which the Council had ultimate control in terms of style and content. Additionally 'Voice' reached a far wider audience than other forms of media.

It was also felt that if the existing contract was to be amended to provide for delivery of copies through letterboxes in certain cases, then not only would this incur additional expense but there could be practical difficulties of access to flats and some rural properties.

It was suggested that it might be worthwhile for the Council to leave some copies of 'Voice' in village post offices/shops/pubs etc. However, it was noted that this would incur further costs.

A Member also pointed out that although each edition of 'Voice' was available to view on the website, it was not easily apparent or with the latest copy at the top. The Corporate Consultation and Communications Officer agreed to look into this.

There was some discussion about the revenue received from advertising. This was a relatively new feature in *Voice* and an agency was used to handle this. It was felt that income generated from advertising could be used to offset any increased costs incurred through using postal delivery options. However it was also generally agreed that too much advertising could deter residents from reading their copies. A careful balance needed to be achieved on this.

There was general consent that polywrapping of 'Voice' should

continue: it ensured that copies were kept clean and enabled the Council to add inserts securely.

The number of issues per year was also discussed. At Members' request this had been increased from four to ten editions per year and it was felt that this enabled better coverage of matters affecting individual towns and villages, as well as having a better overall impact on readers.

RECOMMEND to Overview and Scrutiny Commission to recommend to Cabinet that,

- (1) The Council continue to deliver Breckland Voice with the wheelie bins, but pay an additional £650 per edition to provide postal delivery to properties sharing a bin. This cost could be met from within the existing budgets for the remainder of 2008/09; subsequently additional funding would be required. This would have to be met by either a virements from another existing budget, or a growth bid put forward into this year's budget process.
- (2) A suitable budget be allocated for distribution costs in future years.

Action By

Pam Sayle

34/08 WORK PROGRAMME (AGENDA ITEM 8)

Future items were considered and agreed as follows:-

<u>Item</u>	<u>Meeting</u>
Feedback on the Breckfest event, to review outcome and any lessons to be learned for the future.	16 October
Progress report on Sports and Arts Development activities.	16 October
Update report on Member Development and Training.	27 November

35/08 DATE OF NEXT MEETING

Arrangements for the next meeting on Thursday, 16 October 2008 were noted.

The meeting closed at 11.25 am

CHAIRMAN

BRECKLAND COUNCIL**Report of the Strategic Director – Services to
Policy Development and Review Panel 2 – 16 October 2008****Sports and Arts update****1. Purpose of Report**

- 1.1 The purpose of this report is to provide an update and overview of the activities and achievements of the sports and arts officers work programme and to highlight key upcoming activities for the year.

2. Recommendations

- It is recommended that the Council/Committee:
2.1 Note the contents of the report.

Note: In preparing this report, due regard has been had to equality of opportunity, human rights, prevention of crime and disorder, environmental and risk management considerations as appropriate. Relevant officers have been consulted in relation to any legal, financial or human resources implications and comments received are reflected in the report.

3. Information, Issues and Options**3.1 Background**

- 3.1.1 The Sports and Arts development officers have reported to the panel progress in the delivery of their targets on previous occasions. The purpose of this report is to highlight key work areas and achievements and to inform members of plans for future activities. The period May – October 2008 has seen some key achievements in terms of a series of successful holiday activity programmes, community engagement activity and partnership working.
- 3.1.2 Sports Development – The 2008 summer multi sports programme was again a great success. Approximately 1000 children took part in a range of sports in a number of rural venues across the district. Feed back from the children has been very positive and as a result the programme will be delivered again in October and February half terms. The programme benefits from a team of dedicated coaches who now deliver on behalf of the council during all holiday periods. This has been key to building relationships with parents, schools and village hall venues. While the programme is time intensive in terms of set up, it is reaping its rewards in terms of satisfaction from residents and participants.
- 3.1.3 In June 2008 the Council was successful in a funding bid to Active Norfolk to enable the delivery of an extended schools pilot project. This project delivered multi sports sessions as an after school club in Banham. Attendance was positive with an average of 16 children at each session. The programme ran for 10 weeks and it is intended that it will be repeated in the New Year.
- 3.1.4 A series of coach and club education workshops and qualifications continues to run district wide delivered in partnership with Active Norfolk. These courses have been essential for a number of clubs to enable them to begin the Club mark process and work towards accreditation. Courses range from child protection to diet and nutrition for athletes to equality in coaching. Attendance and oversubscription to these courses is evidence itself that there is need and demand for the upskilling of our sports workforce. The new club / coach education programme is due to be released later this month.
- 3.1.5 Throughout July and August the Council SDO worked to support the Dereham Otters with the reaccreditation process for swim 21 and in September the regional panel awarded the Otters their Swim 21 certificate. Through the Breckland swim forum, the

SDO will now be working to support the Thetford Dolphins to gain swim 21 accreditation for the first time.

- 3.1.6 Funding support has been provided to a range of clubs throughout this period. A key highlight has been the support given to Garboldisham football club who successfully gained £10,000 grant funding from Awards for All and a further £2,300 from Breckland match funding to bring their pitch up to FA standard and further develop their youth section.
- 3.1.7 From May this year 5 Gifted and Talented grants have been awarded to individuals of regional standard in their sport or above. The scheme is proving extremely popular and a number of further applications are currently being processed.
- 3.1.8 Arts Development – The Councils arts officer left the authority in June 2008 and has been recently replaced by Sam Dawson. Sam brings a wealth of experience and expertise and will update members on her work programme at future panels.
- 3.1.9 This year's summer holiday programme was delivered in partnership with Norfolk Music Works and consisted on a number of workshops across the district for children aged 5-11. The workshops culminated in a performance at Dereham Leisure Centre in September which was designed to bring sport and art together in celebration of the handover of the Olympics from Beijing to London. The event boasted swimming performances by the Dereham Otters as well as musical and singing performances from local children who had taken part in the summer workshops.

3.2 Issues

- 3.2.1 The main pressure on the delivery of the sports and arts programme this year has been from the demands of the Breckfest programme. The main event in particular has been time consuming and a learning curve. The lack of an arts development officer during the summer months has meant that the sports development officer has had to take responsibility for the set up, promotion and monitoring of both summer programmes.
- 3.2.2 There are still some issues relating to booking of village hall venues and again this summer a number of halls failed to open up on time or in one instance at all. This resulted in the session being cancelled. It is intended that future sessions will be run in the venues that are more proactive in assisting with the marketing and promotion of the programme as this is more cost effective and the sessions prove to be better attended.
- 3.2.2 The Breckfest programme has inspired a number of clubs and community groups to plan activities for next year and it is intended that these will be promoted via the Breckfest website. Both the arts and sports development officers will provide support to these groups to encourage a diverse range of cultural and sporting activity in the future.
- 3.2.3 Pressure from National Governing bodies of sport to achieve club mark accreditation has resulted in an increase in the number of clubs requiring support to go through the process. This causes issues in terms of capacity and therefore it is intended that a club mark working group will be established to assist on common themes across all sports and enable shared learning and best practice to be disseminated amongst the clubs.
- 3.2.4 The Gifted and Talented programme has been a great success and it is intended that this will be reviewed in the New Year. It has been identified that the forms may need to be amended and that different forms may need to be used for sports and arts applications.

3.3 Options

- 3.3.1 To note the contents of the report.

3.4 Reasons for Recommendation(s)

3.4.1 Report for information only

4. Risk and Financial Implications

4.1 Risk

4.1.1 There are no risks attached to the contents of this report

4.2 Financial

4.2.1 None

5. Legal Implications

5.1 None

6. Other Implications

a) Equalities: The Council is committed to providing fair and equitable services.

b) Section 17, Crime & Disorder Act 1998: None

c) Section 40, Natural Environment & Rural Communities Act 2006: None

d) Human Resources: None

e) Human Rights: None

f) Other: [e.g. Children's Act 2004] None

7. Alignment to Council Priorities

7.1 Functions and activities relating to sports development arts development and leisure services support the delivery of the following Council Priorities:

- Stronger Communities
- Prosperous Communities

8. Ward/Community Affected

8.1 The cultural services within the district are available to all members of the community.

Background Papers

None

Lead Contact Officer:

Name/Post: Riana Rudland – PFI monitoring and sports development officer.

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Email: riana.rudland@breckland.gov.uk

Key Decision Status (Executive Decisions only):

This is not a key decision

Appendices attached to this report:

N/A

BRECKLAND COUNCIL**Report of Strategic Director - Services to
Policy Development and Review Panel 2 – 16 October 2008****Breckfest update report****1. Purpose of Report**

1.1 The purpose of this report is to provide an overview and feedback of the Breckfest programme.

2. Recommendations

It is recommended that the Council/Committee:

2.1 Note the contents of the report.

Note: In preparing this report, due regard has been had to equality of opportunity, human rights, prevention of crime and disorder, environmental and risk management considerations as appropriate. Relevant officers have been consulted in relation to any legal, financial or human resources implications and comments received are reflected in the report.

3. Information, Issues and Options**3.1 Background**

3.1.1 To celebrate the hand over from Beijing to London 2012 a small working group was established (the Breckfest Team) to deliver a 3 week programme of high quality and diverse sport and cultural activity. The activity programme consisted of activities organised and delivered by community groups and clubs which the Council promoted, activities organised by the Council directly and activities organised by the Council in partnership with other organisations. The aim of the programme was to increase participation in sports and cultural activity through active participation, volunteering and audience participation. The Breckfest programme has encompassed a range of sporting and cultural activities during the official handover period from 24th August – 17th September.

3.1.2 The Breckfest programme was designed to encourage and promote local celebratory events and activities whilst linking with the National Olympic handover events. Community groups were encouraged to inform the Breckfest team of activities and events in their parishes and these have been promoted on the Breckfest website. Community activities have included village fetes, bell ringing, fun days and exhibitions.

3.1.3 The Breckfest team also worked in partnership with a range of local groups and organisations to deliver a range of activities across the district. The Crossing The Line project was delivered in partnership with Norfolk Music Works and Parkwood Leisure. It comprised of a series of music and singing workshop events during the school summer holiday period and culminated in a large performance at Dereham Leisure centre. The performance combined swimmers from Dereham Otters with musical performances both in and out of the water.

3.1.4 The Breckfest main event was a music concert on the recreation ground in Attleborough on 13th September. 3 local youth bands provided the warm up for performances by Showaddywaddy, Hot Chocolate and Suzi Quatro. Approximately 1800 people attended the event for an evening of entertainment. The event was very well received from all those who attended and the professional bands themselves.

3.2 Issues

- 3.2.1 In May 2008 the Breckfest team worked with Creative Sponge Marketing to design a logo for the Breckfest programme which could be used to brand all the events during the handover period and be used by community groups supporting the programme. It was essential that the logo was compliant with the guidelines issued by the London Organising committee and was therefore submitted and subsequently approved by them.



- 3.2.2 The Breckfest main event was the first event of this scale that the Council had put on before and therefore employed an event organiser to assist with the event and provide expertise where necessary. Initially it was thought that the health and safety remit for the event would also be outsourced however this proved problematic in terms of communication so was later brought in house. The Council Environmental health team provided assistance and guidance in terms of risk assessment for the event and statutory obligations.
- 3.2.3 The main event was delivered with the support of the Attleborough Town Council as owners of the recreation ground. The licensee for the recreation ground provided support in terms of ancillary services and vendors. A larger multi agency work group was also established to ensure that the event was a success. This included representatives from the police, fire service, Security Company, Council procurement, Environmental health and the Breckfest team.
- 3.2.4 A marketing strategy was also developed in house and the Breckfest website was designed and launched. This will be used to promote activities in the future as part of the Breckfest legacy and is open to community groups and clubs to assist them with promoting future activity.
- 3.2.5 Feedback from people that attended the event has been very positive. The Breckfest team have received emails, phone calls and thank you cards from a range of people. In addition the Council has received feedback from Suzi Quatro's online blog and her fan club stating that the event was a huge success with 'a great atmosphere'.
- 3.2.6 This year's rural summer holiday programme was also delivered under the Breckfest banner. The arts programme delivered a number of sessions in the lead up to the crossing the line performance. In terms of sport, the multi sport sessions were again a huge success district wide. Approx 1000 children took part in the programme and had the opportunity to play a number of sports led by professional coaches. They included football, hockey, basketball, dodge ball, and cricket as well as some creative games. Based on the ongoing success of this programme the October programme has been developed and will be advertised in the next issue of Voice magazine.
- 3.2.7 The boxing event due to be delivered during the Breckfest programme was sadly cancelled due to issues with the return of competitors and officials licences, these were not returned by the National Governing body in time for the event. As a result the Council in conjunction with the club will look to reschedule this event in the New Year.
- 3.2.8 The Icen Swimming Gala, hosted by Dereham Otters and supported by the Council was a huge success this year with 330 swimmers taking part in 1400 swims from clubs throughout the east. The event drew in a crowd of over 500 spectators and received good press coverage.

3.3 Options

- 3.3.1 To note the contents of the report.

3.4 Reasons for Recommendation(s)

3.4.1 Report for information only

4. Risk and Financial Implications

4.1 Risk

4.1.1 There are no risks attached to the contents of this report

4.2 Financial

4.2.1 None

5. Legal Implications

5.1 None

6. Other Implications

a) Equalities: The Council is committed to providing fair and equitable services.

b) Section 17, Crime & Disorder Act 1998: None

c) Section 40, Natural Environment & Rural Communities Act 2006: None

d) Human Resources: None

e) Human Rights: None

f) Other: [e.g. Children's Act 2004] None

7. Alignment to Council Priorities

7.1 Functions and activities relating to sports development arts development and leisure services support the delivery of the following Council Priorities:

- Stronger Communities
- Prosperous Communities

8. Ward/Community Affected

8.1 The cultural services within the district are available to all members of the community.

Background Papers

None

Lead Contact Officer:

Name/Post: Riana Rudland – PFI monitoring and sports development officer.

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Key Decision Status (Executive Decisions only):

This is not a key decision

Appendices attached to this report:

N/A

Policy Development & Review Panel 2

Work Programme and Meeting Schedule

Topic/Item	Lead Officer(s)	3 Sept 2008 Watton	16 Oct 2008 Dereham	27 Nov 2008 Dereham
Work Plans of the Sports/Arts Development Officers	Riana Rudland			
Member Development and Training	Stephen McGrath Ian Vargeson			
Breckland Website - Improvement Plan Monitoring	Jonathan Collison Lisa Hilton			
Street Lighting Levy (2)	Ray Johnson			
Empty Homes Policy	Anita Brennan/ Gordon Partridge			
Breckland Council RIPA powers – Annual Review (1)	Mike Horn			
Breckland Voice – Review of Distribution	Pam Sayle			
Breckfest – Review and Feedback	Riana Rudland			

Notes

- (1) Bring forward to June 2009.
- (2) To be scheduled