



AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee** - **POLICY DEVELOPMENT AND REVIEW PANEL 2**
- Date & Time** - THURSDAY, 8TH MAY, 2008 AT 10.00 AM
- Venue** - THE NORFOLK ROOM, CONFERENCE SUITE, ELIZABETH HOUSE, DEREHAM

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Panel 2 Members:

Mr M.A. Kiddle-Morris (Chairman)	Mr M.J. Griffin
Mr C.R. Jordan	Mrs S.M. Matthews
Mrs J. Ball	Mrs L.H. Monument (Vice-Chairman)
Mr S.G. Bambridge	Mr D.G. Mortimer
Councillor Claire Bowes	Mrs P. Quadling

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Committee Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Monday, 28 April 2008

PART A

ITEMS OPEN TO THE PUBLIC

	<u>Page(s)</u> <u>herewith</u>
1. <u>MINUTES</u> To confirm the Minutes of the meeting held on 28 February 2008.	1 - 4
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act, 1972.	
4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal or prejudicial interest.	
5. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
6. <u>MENTAL HEALTH ISSUES</u> To facilitate a discussion and understanding of mental health issues locally, Mr Hadrian Ball of Norfolk & Waveney Mental Health Partnership and Mr Eddie West-Burnham of West Norfolk MIND will be attending the meeting. A copy of the Norfolk & Waveney Mental Health Partnership's Public Health Strategy is provided as a background document to give context to the discussion.	5 - 9
7. <u>CULTURE UPDATE</u> Report of the Strategic Director – Services	10 - 12
8. <u>WORK PROGRAMME</u> To consider the work programme.	13
9. <u>DATE OF NEXT MEETING</u> To note that the next meeting will be held on Thursday, 12 June 2008, at 10.00 a.m. in the Norfolk Room, Elizabeth House, Walpole Loke, Dereham.	

PROTOCOL

The Working Style of the Policy Development & Review Panels

This document sets out the roles of Members and Officers, and the general principles to be adopted by the Policy Development & Review Panels (PD&RP) overseeing the Panel's mode of operation.

Member Leadership

Members of the Panel will undertake scrutiny topics as directed by the Overview & Scrutiny Commission (O&SC) and will recognise that best practice identifies scrutiny as a Member-led activity. The Panel will expect Cabinet members, to take responsibility for answering their questions about topics which primarily relate to the Council's activities.

A Constructive Atmosphere

Meetings of the Panel will be constructive and not judgmental. Panel recognises and accepts that effective scrutiny is best achieved through challenging and constructive enquiry. People giving evidence at Panel should be given due respect and not made to feel under attack.

Independence

Members of the PD&RP will not be subject to whipping arrangements by the party groups.

Respect and Trust

Meetings will be conducted in a spirit of mutual respect and trust.

Consensus

Members of the Panel will work together and, while recognising political allegiances, will attempt to achieve consensus and agreed recommendations. There will be recognition that the Panel has a primary duty to scrutinise on behalf of the community.

Openness and Transparency

The PD&RP's business will be open and transparent, except where there are sound reasons for protecting confidentiality. The minutes of the Panel's meetings will explain the discussion and debate so that they can be understood by an outside reader.

Impartial and Independent Officer Advice

Officers who advise and support the Panel will give impartial and independent advice, as officers support all members of the Council.

Regular Review

There will be regular reviews of how the scrutiny process is working, and a willingness to change if it is not working effectively.

Programming and Planning

The Panel will have a programme of work assigned by the Overview & Scrutiny Commission. The Panel will be able to suggest additional topics for review through the O&SC for approval in the work programme. Before each topic is commenced, the O&SC will agree the scope of the exercise, what information they will need initially, and which members, officers and external witnesses they wish to see.

Managing Time

The Panel will aim to conclude the business of each meeting in reasonable time. The order of business will be arranged as far as possible to minimise the demands on the time of witnesses. Where possible, members should give advance notice of specific questions being provided at the time of the meeting to save items being deferred.

BRECKLAND COUNCIL

At a Meeting of the

POLICY DEVELOPMENT AND REVIEW PANEL 2

**Held on Thursday, 28 February 2008 at 10.00 am in
Anglia Room, The Conference Suite, Elizabeth House, Dereham**

PRESENT

Mr C.R. Jordan
Mrs J. Ball
Mr S.G. Bambridge
Councillor Claire Bowes
Mr M.J. Griffin

Mr M.A. Kiddle-Morris (Chairman)
Mrs S.M. Matthews
Mrs L.H. Monument (Vice-Chairman)
Mr D.G. Mortimer
Mrs P. Quadling

Also Present

Mrs D.K.R. Irving

In Attendance

Annalisa Graziano
Ian Vargeson
Mark Broughton

- Committee Officer
- Democratic Services Manager (Breckland)
- Scrutiny Officer

1/08 MINUTES

The Minutes of the meeting held on 28 November 2007 were confirmed as a correct record and signed by the Chairman.

2/08 NON-MEMBERS WISHING TO ADDRESS THE MEETING

- Councillor Diana Irving.

3/08 REVIEW OF COUNCIL WEBSITE

Lisa Hilton, the Corporate and e-communications Officer and Jonathon Collision, the Web Officer, were invited to the meeting to give an update on the review of the Council Website.

The Corporate and e-communications Officer brought Members' attention to 4.7 of the report, which highlighted that since a Socitm report during February 2007 stated the Council website was Standard rather than Transactional, a great deal of work had been carried out working towards the site being Transactional. It was explained that making the site Transactional would ensure that it was more customer-focused by increasing the number of transactions available to the public. In addition, an index had been created for online forms enabling residents to report a number of incidents including abandoned vehicles, fly tips and full recycling bins. An addition, an online form was being processed to allow users to register food businesses online.

A Member asked whether Planning Applications could be online. In response, the Panel were advised that an application called '1App' was in the process of being installed for use on the Council website, which would supply electronic forms for individuals to complete when

Action By

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submitting a planning application with the aim of simplifying the planning process. Members were advised that the system manages all applications electronically through a central government portal which then distributes applications to the correct Council. It was noted that '1App' would be going live at the beginning of March. In addition, a new DMS's (Document Management System) was in the process of being sourced for Planning and Building Control.

Members expressed the importance of the all forms for the Council being available by paper as well as online, as many residents did not have internet access or even computers.

The Panel were advised that the common links to Planning and Building Control had all been made more user friendly and accessible by being placed in specific headings ensuring they were more noticeable to the user. A Member stated that accessing the Planning pages on the website was very difficult especially compared to South and North Norfolk websites. The comment was noted.

The Scrutiny Officer brought Members' attention to Appendix A of the Report and highlighted that he did not feel that a great deal of progress had been made since the last report to the Panel during June 2007. In response, it was explained that not all the developments had been noted in Appendix A as many of them were covered in the body of Report.

Members were pleased with the progress that had been made with the website and hoped that it would continue to develop in such a positive way.

It was agreed that this item would be brought back to the Panel every six months.

4/08 ACTION PLAN UPDATE - ALL MEMBERS MATTER PROGRAMME FOR BRECKLAND DISTRICT COUNCIL

The Democratic Services Manager gave an update on the Action Plan for the All Members Matter Programme. A review had been carried out by the Local Government Information Unit of Member Support following which a report was produced identifying possible areas for improvement. In July 2007, Officers analysed the report and produced an action plan to deliver the improvements. The action plan was revisited during January 2008 and an update of the action plan was attached to the report for Members' information.

It was highlighted that although only a couple of the areas had been completed, generally a lot of progress had been made with the aims of the action plan.

A Member asked why only legal issues relating to planning were mentioned in the action plan and felt that this should be amended to cover Members being updated on all changes to law relating to all service areas of the Council.

**Annalisa
Graziano,
Stephen
McGrath**

Action By

**Annalisa
Graziano**

Regarding Members being sent letters requesting they send all outside bodies' minutes to Committee Services for inclusion in the e-library, it was noted that this had been done before new Members were elected last year. It was confirmed that the letter would be re-issued to take account of any Members that did not receive the letter in the first instance.

Members mentioned the importance of reviewing the difference in Members' allowances for Members in rural areas and urban areas. The Democratic Services Manager advised Members that this had not been addresses yet; however, it would certainly be looked into as part of the new panel's investigations.

A Member felt it was important to note that when all the items from the Action Plan were completed they would have to be re-visited every four years to take account of new councillors.

Members noted the progress that had been made and expressed their congratulations to the Democratic Services Team.

5/08 COUNCILLORS WARD INFORMATION

The Democratic Services Manager presented the report detailing that the last Comprehensive Performance Assessment asked Breckland Council to review the Training, Development and support provided to its Elected Members. Following this, the Local Government Information Unit carried out a review of Member Support and produced a report identifying possible areas for improvement. One of the areas for improvement was to supply Councillors with a robust information source for advance notice and consultation on issues affecting their Ward. Officers carried out Member surveys, research comparing other councils' practice and internal Officer consultation following which it was agreed that e-mail should be recommended as it was the best method of communication for receipt/audit purposes.

It was highlighted that the Report had been to the Member Training Panel on Monday, 18 February 2008 and the draft minutes of this meeting were briefly discussed for Members' information.

A Member raised concern that having an I.T. based solution for updates (e.g. e-mail) although a reasonable option was subject to error as it required a human trigger. During discussion, Members were all of the opinion that they were not consistently being kept informed of what was happening in their respective Wards. Members stressed that the main reason for needing to be copied into correspondence was due to finding themselves in very embarrassing situations on a number of occasions where unbeknown to them Officers had attended meetings etc within their Wards without them being notified. A Member suggested that Ward representatives should be copied into all correspondence, with a few exceptions, but particularly with regard to planning applications. The Chairman agreed with the above suggestion.

A Member requested that on all planning correspondence a point of contact should be clearly noted, for example, the Officer's initials, to

enable Councillors to clearly identify who was working on each case load.

It was noted that Members were becoming increasingly frustrated with the slow processing speed of their laptops which was highlighted as an area of concern especially in light of the Ward updates coming via email.

The Democratic Services Manager advised that it should be the responsibility of Service Managers to ensure that their teams kept Members up to date; clearly this had not been happening in every case. The importance of providing information to Members needed to be reinforced although to ensure full compliance could prove difficult.

RESOLVED that the IT option in conjunction with points 6.1 and 6.2 of the Report be agreed.

6/08 WORK PROGRAMME

Members gave consideration to the proposed work programme. It was agreed that the Work Plans of the Sports/Arts Development Officers due to be taken to the next Panel meeting on Thursday, 3 May 2008 be carried over to the subsequent meeting of the Panel on Thursday, 8 May 2008.

It was agreed that at the meeting scheduled for Thursday, 3 April the Panel would give consideration to items for the Work Programme for the year ahead.

It was noted that together with the Work Plans a report was scheduled for the May meeting on the Mental Health Issues from the Norfolk and Waveney Mental Health NHS Trust. Members were asked to give consideration to what they may like to discuss regarding Mental Health Issues.

7/08 DATE OF NEXT MEETING

It was agreed that the next meeting of the Policy Development and Review Panel 2 be held on Thursday, 8 May 2008 at 10.00 a.m. in the Norfolk Room, Elizabeth House, Walpole Loke, Dereham.

The meeting closed at 10.43 am

Action By

CHAIRMAN

NORFOLK & WAVENEY MENTAL HEALTH PARTNERSHIP NHS TRUST

PUBLIC HEALTH STRATEGY 2007/09

1.0 Vision, Strategy and Purpose

- 1.1 Vision of the Trust – The Trust has set out its vision in the Integrated Business Plan (2006) written in preparation for the Foundation Trust application. The Trust intends to be recognised as a centre of excellence in mental health care that enhances the wellbeing of the communities it is a part of. We will do this through the delivery of services that help people stay well and that treat, support and care for people when they are ill, to enable them to get on with living their lives.
- 1.2 The Trust has developed a number of values, which inform and guide all aspects of the Trust’s work. In the context of this Public Health Strategy, the important values are:
- Seeing people in the context of their whole lives
 - Being an accessible, proactive and responsive organisation
 - Being a good corporate citizen.
- 1.3 In preparation for becoming a NHS Foundation Trust, the Trust has set a series of high-level strategic objectives. One such objective is that which endeavours to improve the mental health of local communities by providing accessible, timely and effective services that are diverse and culturally sensitive.
- 1.4 The Trust acknowledges that in order to deliver the vision and values, and achieve its strategic objectives, it is necessary to play an important role towards improving the public health of the communities it serves. This strategy outlines how the Trust will contribute towards achieving that aim.

2.0 Background

- 2.1 The classic definition of public health is “the science and art of promoting health, prolonging life and preventing ill health through organised efforts of society” (Acheson report 1987).
- 2.2 Public health constitutes an important domain within the Core Standards as set out by the Healthcare Commission. The Standards are set out as 22(a), (b) and (c), and 23.
- 2.3 Core Standard C22(a) and (c) state “Healthcare organisations promote, protect and demonstrably the health of the community served, and narrow health inequalities by:
- a) co-operating with each other and with local authorities and other organisations;

- b) making an appropriate and effective contribution to local partnership arrangements, including local strategic partnerships and crime and disorder reduction partnerships.
- 2.4 Core Standard B22(c) states “Healthcare organisations promote, protect and demonstrably improve the health of the community served, and narrow health inequalities by ensuring the local Director of Public Health’s annual report informs their policies and practices.”
- 2.5 Core Standard C23(c) states “Healthcare organisations of systematic and managed disease prevention and health promotion programmes which meet the requirements of the National Service Frameworks, and National Plans with particular regard to reducing obesity through action on nutrition and exercise, smoking, substance misuse and sexually transmitted infections.
- 2.6 The central plank of Trust strategy in respect of public health is to ensure that as a minimum, the Healthcare Commission’s Core Standards are fully complied with. **Further however, the Trust will seek to cooperate and collaborate with our partner organisations with the aim of enhancing the mental health and wellbeing of the wider community.** The principal theme that will guide the Trust’s actions is that of **Wholelife** which emphasises the importance of social capital and inclusion.

3.0 Other Policy Context

- 3.1 Human Rights Framework - The Human Rights Act 1988 came into force in full in 2000. It incorporates into domestic law the European Convention on Human Rights (ECHR), to which the UK has been committed since 1951. The Act makes it unlawful for any public authority to act in a way that contravenes the ECHR. NHS and NHS Foundation Trusts fall under the category of public authorities.

The Trust will discharge its obligations to Human Rights law by ensuring that any action taken, at both the public health and individual service user levels, is fully compatible with a Convention right.

- 3.2 Patient Safety - Patient safety will be the core of the services we provide, in line with the recommendations made in *Safety First : A Report for Patients, Clinicians and Healthcare Managers (DoH 2006)*. **We will ensure, and demonstrate, that patient safety remains an integral part of routine clinical practice.**
- 3.3 Preparation for the Influenza Pandemic - It is widely viewed that it is a question of “when” and not “if” a great influenza pandemic occurs, following the severe worldwide epidemic of 1919, and the extensive but milder epidemic of 1957. High levels of sickness absence of staff members during the pandemic will pose a serious challenge for the Trust. An effective response depends upon adequate emergency planning and, that healthcare professionals understand what is expected of them. **Emergency planning will continue to form a key plank of the Trust’s Public Health Strategy.**

- 3.4 Becoming Smoke Free - The introduction of the Health Act 2006 was a significant milestone for the Trust. This legislation places an obligation on authorities and organisations to ensure that all enclosed public spaces and work places became smoke free from 1 July 2007. This is very popular legislation - a survey carried out a few days before the legislation came into force showed that 77% of adults agreed with the new law (**2006 Annual Report of the Chief Medical Officer**).

Rates of cigarette smoking are particularly high within mental health service user groups (Lawn & Pols 2005). **The Trust will continue to work to reduce the high level of unacceptable morbidity and mortality associated with cigarette smoking in service user groups.**

- 3.5 Hospital Acquired Infections - For instance some outbreaks of MRSA and C.difficile are a cause of much suffering and death among NHS service users. Additionally, when outbreaks occur the reputation of NHS organisations is severely damaged and public confidence can be quickly lost. Hospital acquired infections are not solely a problem for Acute Trusts. Mental Health has had its own share of such scandals (e.g. Stanley Royd Hospital). Mental Health service users are particularly vulnerable because of inadvertent consequences of lifestyle and high rates of associated somatic morbidity. The Trust's policies relating to infection prevention and control are designed to protect service users, healthcare professionals and the wider public (Ref. Duty 1a Inspection guide for hygiene code, Healthcare Commission 2007). **All health professionals and managers will ensure that the Trust's Infection Control Policies and Protocols are strictly adhered to.**

- 3.6 Obesity - Obesity is a major cause of disease and early death. It is considered to exist currently in epidemic form within the UK (*Forsight : Tackling Obesities : Future Choices 2007*) which predicts that unless current trends are curtailed, the majority of UK citizens will be obese by 2050. (Note - one of the report authors is Professor Kopelman of the UEA).

Rates of obesity are high in mental health service users, particularly those who receive a diagnosis of schizophrenia, and who are prescribed antipsychotic medication. **Addressing the somatic aspects of serious mental illness will continue to form a central element in individual Care Plans. The Trust acknowledges that it should act, as an NHS employer, in a way consistent with what is expected in terms of being a role model for the prevention of obesity.**

- 3.7 The Effects of Violence, Crime and Accidents on Public Health – It is an uncomfortable fact but there is overwhelming evidence to show that there is a link between mental disorder and violent behaviour. Fortunately, serious acts of violence perpetrated by mental health service users are uncommon events. However, when such an incident happens, the depth of public concern aroused is great. The management of public risk is therefore a public health issue. **Trust services will continue to strive to deliver the highest standards possible in respect of risk management, and interventions in this regard will be informed by the established evidence base. The Trust**

will continue to discharge its responsibilities and participate in partnership risk reduction programmes (eg MAPPA).

Substance misuse and the drinking of alcohol at a level or pattern that cause harm are also strongly associated with crime and other forms of antisocial behaviour. The provision of good and safe care for service user groups with a history of substance misuse can also have a significant impact on the risk posed to the community by blood-borne viruses. Trust services therefore, have a considerable contribution to make towards the wider NHS targets in relation to sexual health and for instance, universal immunisation for Hepatitis B. **We will endeavour to ensure that that the reduction in the risk of secondary harm to others will be a major consideration when people with alcohol and substance misuse related problems are offered treatment.**

Hazardous behaviours are associated with mental disorders and can also arise as a consequence of treatment prescribed for service users. Perhaps the example par excellence is the risk that is associated with driving (Fitness to Drive DVLA guidelines and regulations). **The reduction of secondary harm arising out of accidents and hazardous behaviour will be reinforced through individual care plans.**

4.0 Demography

- 4.1 The DoH describes the East of England as largely rural but with many urban areas (www.dh.gov.uk/en/Aboutus/MinistersandDepartmentLeaders/ChiefMedicalOfficer - accessed November 2007). The population is diverse, expanding and aging. The population growth is due to inward migration to specific parts of the region, and all of Norfolk and Suffolk's local authorities have had an overall population increase, despite having more deaths than births.
- 4.2 This picture, which was reported in 2003, may have been modified recently by the influx of Eastern European migrants into the area (personal observation). A changing demographic pattern poses a key challenge for the Trust.
- 4.3 The predicted changing pattern of demography across the communities currently served by the Trust to the year 2011 is reported in detail in the *Integrated Business Plan (2006)*. The high level findings are that a 10% increase, at least, in the 80 plus age band can be expected over the next five years, particularly in Breckland. Similarly, for the age group 65-79 years, the average increase is 43% with the largest rise predicted for South Norfolk. The increase in adults of working age is much smaller - an average 2.6%; although the predicted figure within Norwich is 9.2%. Numbers of under 15 year olds are expected to actually decrease with the exception of Norwich.
- 4.4 In addition to absolute population counts, indices of deprivation and morbidity are available and are being reported in the report of the Service Evaluation Panel (currently out for consultation).

- 4.5 **All services within the Trust will ensure that recognised demographic data is routinely used when interpreting performance management information and when planning for future service developments.**

5.0 **Prevention**

- 5.1 There is a role for preventative interventions at the primary, secondary and tertiary levels within the field of mental health. Examples include early therapeutic intervention in psychosis (secondary and tertiary) and raising the profile of mental health awareness and wellbeing within schools (primary). The primary prevention of some forms of dementia is a particular area where our specialist services, working with primary care, can make a useful contribution.
- 5.2 **We will endeavour to contribute towards preventative programmes by working closely with our commissioners.**

6.0 **Framework for Delivery**

- 6.1 This strategy will be delivered through the Trust's existing governance structures. Attention to the strategy will be provided within services and localities as well as at the Service Governance Sub-committee. **The Public Health Strategy will be an agenda item on locality/service governance groups.**
- 6.2 The strategy will be referred to during discussions and negotiations with commissioners. **There is an aspiration that the strategy will be reflected in the type of service commissioned by our commissioning agencies.**
- 6.3 The implementation of the strategy will be monitored and subject to systematic audit.

Hadrian Ball
Medical Director (On behalf of the Service Governance Sub-committee)
January 2008

BRECKLAND COUNCIL**Report from PFI Monitoring and Sports Development Officer – Riana Rudland and Arts Development Officer – Claire Salley to the Policy Development Review Panel 2 COMMITTEE – 8th May 2008****Culture update report****1. Purpose of Report**

- 1.1 The purpose of this report is to provide an update and overview of the activities and achievements of Sports Development and Arts Development and to highlight key upcoming activities for the year.

2. Recommendations

- It is recommended that the Council/Committee:
- 2.1 Note the contents of the report.

Note: In preparing this report, due regard has been had to equality of opportunity, human rights, prevention of crime and disorder, environmental and risk management considerations as appropriate. Relevant officers have been consulted in relation to any legal, financial or human resources implications and comments received are reflected in the report.

3. Information, Issues and Options**3.1 Background**

3.1.1 The Sports and Arts Development Officers have reported progress in the delivery of their targets to the panel on previous occasions. The purpose of this report is to highlight key work areas and achievements and to inform members of plans for future activities. The period 2007/2008 has seen some key achievements within Sports and Arts Development in terms of a series of successful holiday activity programmes, diversionary activities, community engagement events and partnership projects.

3.1.2 Sports Development – The 2007/2008 sports development plan had a number of key highlights and successes. In particular two successful sports days held at Thetford Leisure centre, a series of holiday activity programmes, delivery of partnership activities with Active Norfolk, District Junior Golf Project, Workforce development workshops, and talent identification. The Sports development officer has also played a key role in the development of the Breckland Swim forum and sports forums which are emerging in the Market Towns as part of the Sport England Community Sports Network programme.

3.1.3 Arts Development – The successes of the 2007/2008 arts development plan include the delivery of the holiday activities programme, Village Stage and Screen and Open Studios, the set up and development of the Breckland Arts Network, activities and events for young people such as Claytime performances for infant children in Thetford, a large-scale BBC Concert Orchestra project for primary children in partnership with other district councils, and diversionary film-making and music development projects for older children and young adults in partnership with SeaChange Arts and Norfolk Music Works. In addition, the Arts Development Officer has supported the development of projects and events such as Watton Festival, the Thomas Paine Festival, Thetford Growth Point and Dereham Memorial Hall.

3.2 Issues

3.2.1 To celebrate the handover of the Olympic Games from Beijing to London this year, a small working group has been established to deliver a 3 week programme of high

quality and diverse sport and cultural activity. The activity programme will consist of activities organised and delivered by community groups and clubs that the council will promote, activities organised by the council directly and activities organised by the Council in partnership with other organisations. The aim of the programme is to increase participation in sports and cultural activity through active participation, volunteering and audience participation.

- 3.2.2 From April 2008 the Sports and Arts Development Officers will be responsible for the implementation and monitoring of the Council's Gifted and Talented scheme, providing small grants to individuals and groups who live or participate in an activity to a high standard within Breckland. Further information relating to this scheme will be accessed via the Council website.
- 3.2.3 The sports development programme for 2008/2009 will focus around some key areas including workforce development and the Norfolk Youth Games programme. Club / coach education workshops will be delivered in partnership with Active Norfolk, district wide, helping to up-skill our volunteer workforce and assist with club sustainability and quality assurance. The Norfolk Youth Games programme will provide a series of taster sessions culminating in a week of events for children with disabilities at the UEA Norwich. Following this, multi sports clubs will be set up out of school hours to provide a range of opportunities for children to participate on a regular basis. Building on the success of the previous two year 6 sports days in Thetford, this programme will be delivered again in Thetford and Dereham with the aim of easing the transition between primary school and high school and providing an opportunity for children to experience new activities in high quality facilities. In addition, following a successful Sport England bid, a pilot project will be run in Banham as part of the National Extended Activity programme.
- 3.2.4 The arts programme this year will include the further development of collaborative projects in the move towards 2012, including the encouragement and support of young volunteers and gifted and talented individuals, innovative and exciting events, initiatives to encourage health, tourism and economic development, and the celebration of diversity and active communities by encouraging local level participation and the development of a legacy beyond 2012. A funded arts-based community cohesion project is being planned with NEAD (Norfolk Education & Action for Development), which is aimed specifically at integrating new communities into the life and culture of the district. 'Art Alive in Norfolk Churches', launched in May, will see churches in Breckland come to life through artists residencies, demonstrations, exhibitions and events aimed at local visitors and nearby overseas tourists. The further development of the Breckland Arts Network, partnership projects, and involvement in Thetford Growth Point and Dereham Memorial Hall will also take place.
- 3.2.5 The holiday activity programmes delivered this year have again proved very popular. Over 100 children took part in the October holiday programme, 161 children attended in February and 363 attended the Easter sessions. Each of the sessions received 100% satisfaction rating and many children now attend on a regular basis. Feedback has shown that a large proportion of the children attend a number of sessions, indicating that transport is not necessarily a barrier to participation. To build on the success of the holiday sports programme the intention is to run two teams of coaches throughout the summer to ensure that there is good coverage of the district and maximum opportunity to participate. The summer arts programme will focus on activities leading towards events planned for the handover period in August/September to encourage the involvement of young people. There are still some ongoing issues with the programme relating to the scheme development, village hall contacts and bookings and we are looking at ways to address these.

3.3 Options

- 3.3.1 To note the contents of the report.

3.4 Reasons for Recommendation(s)

3.4.1 Report for information only

4. Risk and Financial Implications

4.1 Risk

4.1.1 There are no risks attached to the contents of this report

4.2 Financial

4.2.1 None

5. Legal Implications

5.1 None

6. Other Implications

a) Equalities: The Council is committed to providing fair and equitable services.

b) Section 17, Crime & Disorder Act 1998: None

c) Section 40, Natural Environment & Rural Communities Act 2006: None

d) Human Resources: None

e) Human Rights: None

f) Other: [e.g. Children's Act 2004] None

7. Alignment to Council Priorities

7.1 Functions and activities relating to Sports Development, Arts Development and Leisure Services support the delivery of the following Council Priorities:

- Stronger Communities
- Prosperous Communities

8. Ward/Community Affected

8.1 The cultural services within the district are available to all members of the community.

Background Papers

None

Lead Contact Officer:

Name/Post: Riana Rudland – PFI Monitoring and Sports Development Officer.

Claire Salley – Arts Development Officer

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Key Decision Status (Executive Decisions only):

This is not a key decision

Appendices attached to this report:

N/A

Policy Development & Review Panel 2

Work Programme and Meeting Schedule

Topic/Item	Lead Officer(s)	28 Feb 2008 Dereham	8 May 2008 Dereham	12 Jun 2008 Dereham
Work Plans of the Sports/Arts Development Officers	Riana Rudland Claire Salley			
Member Development and Training	Stephen McGrath Ian Vargeson			
Breckland Website - Improvement Plan Monitoring (1)	Jonathan Collison Lisa Hilton			
Mental Health Issues	(external – MIND and Norfolk & Waveney Mental Health NHS Trust)			

Notes

(1) Bring forward to 27 November 2008.