

# AGENDA

**MEETING VENUE:**

**Anglia Room, The Conference  
Suite, Elizabeth House,  
Dereham**

Our Ref: HML.18

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Date: Tuesday, 16 September 2008

Dear Sir/Madam,

I have to inform you that a Meeting of the **District Council** will be held at **10.30 am on Thursday, 25th September, 2008** in **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Member Services Manager

The Member Services Manager to call the roll of members

**Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.**

**Note** – *The Conservative Group meets in the Anglia Room and the Labour Group meets in Room 2 before Full Council at 9.30am.*

	<u>Page(s)</u> <u>herewith</u>
<b>1. <u>MINUTES</u></b> To confirm the minutes of the meeting held on 7 August 2008.	1 - 10
<b>2. <u>APOLOGIES</u></b> To receive apologies for absence.	
<b>3. <u>DECLARATION OF INTEREST</u></b> Members are asked at this stage to declare any interests they may have in any of the following items on the agenda.  The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is personal or prejudicial.	
<b>4. <u>CHAIRMAN'S ANNOUNCEMENTS</u></b> (including the engagements of the Chairman and Vice-Chairman)	
<b>5. <u>CABINET MINUTES - 9 SEPTEMBER 2008</u></b> Unconfirmed minutes of the Cabinet meeting held on 9 September 2008.	To Follow
<b>6. <u>OVERVIEW AND SCRUTINY COMMISSION - 4 SEPTEMBER 2008</u></b> Unconfirmed minutes of the meeting of the Overview and Scrutiny Commission held on 4 September 2008.	11 - 24
<b>7. <u>DEVELOPMENT CONTROL COMMITTEE - 11 AUGUST 2008</u></b> Confirmed minutes of the meeting of the Development Control Committee held on 11 August 2008.	25 - 39
<b>8. <u>DEVELOPMENT CONTROL COMMITTEE - 1 SEPTEMBER 2008</u></b> Unconfirmed minutes of the meeting of the Development Control Committee held on 1 September 2008.	40 - 47
<b>9. <u>GENERAL PURPOSES COMMITTEE - 3 SEPTEMBER 2008</u></b> Unconfirmed minutes of the meeting of the General Purposes Committee held on 3 September 2008.	48 - 53
<b>10. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS</u></b> (a) <u>To receive nominations for any changes to Committee and other seats from political groups</u>  (b) <u>Historic Environment Champion</u>  As part of its Historic Environment – Local Management (HELM) programme, English Heritage is recommending that local authorities should appoint Heritage Champions.	

The key objective of such appointments is to ensure that the historic environment plays a central role in the development of the authority's policies, plans, targets and strategies. Champions work to persuade colleagues in both the Council and the wider community that the historic environment offers many opportunities to improve the quality of life for everyone.

The Champion can

- Ensure that portfolio holders and senior officers are aware of any historic environment issues relating to their service areas
- Promote the value of the historic environment as a catalyst for regeneration and neighbourhood renewal
- Be alert to investment and funding opportunities
- Ensure that relevant issues are taken into account in corporate strategies and local development frameworks
- Ensure historic environment expertise is adequately resourced
- Work with planning officers to ensure new development in historic areas is creative and sympathetic
- Work with officers and members to develop a Conservation Management Strategy
- Work to ensure a long-term strategic approach to the authority's own historic properties
- Ensure that good practice is shared and that colleagues are aware of external expertise available.

Council is asked to agree to such an appointment.

Councillor Borrett's name has been put forward to take up the post.

**11. THETFORD NEW GROWTH POINT - CAPITAL FUNDING**

54 - 57

Report of the Executive Member for Planning and the Environment.

**For Information**

**CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY**

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.