



BRECKLAND COUNCIL

DELEGATED DECISION RECORD

This records a key or other decision taken by an Executive Member or the Cabinet in accordance with the Council's scheme of Delegations.

Unless the Leader and the Chairman of the Overview and Scrutiny Commission certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Portfolio/Cabinet	Cabinet
Report Title (& Reference No.)	Capita Contract
Summary Background	The purpose of the report was to update Members on the essential features of, and the risks associated with, the final draft of a contract between the Council and Capita Symonds Limited under which the latter would be responsible for providing a planning and building control service for a term of 15 years. This was intended to provide the basis upon which the Cabinet decided whether or not the authority should enter into the contract, and if so, on the terms set out in the draft or subject to such modifications (if agreed by Capita) as it considers necessary to mitigate the risks as described.
Author/Contact Officer	Tim Leader, Deputy Chief Executive (tim.leader@breckland.gov.uk)
Ward(s) Affected	All Wards
Urgent?	No
Key Decision?	Yes Expenditure Exceeding 25% of a Budget
In Forward Plan?	Yes
Date Decision Taken	Tuesday, 12 May 2009
Date Published	Thursday, 14 May 2009
Call-In Expiry	Thursday, 21 May 2009
Exempt Information?	No
Decision (Action Agreed)	<u>RESOLVED</u> that

	<ol style="list-style-type: none"> 1) the externalisation of the Council's Planning and Building Control Services be approved; 2) the contract be entered into with Capita; and 3) the Deputy Chief Executive be authorised, in consultation with the Business Transformation and Planning and the Environment Portfolio Holders: <ol style="list-style-type: none"> a) to make minor amendments to the agreement to finally resolve any outstanding matters of detail as follows: b) to execute the agreement on behalf of the authority; and c) to take such steps as required to implement the agreement, including specifying the date of commencement of the contract.
Reasons(s)	See report.
Options	To enter or not enter into the contract with Capita Symonds Limited.
Further Information	<p>A16_Capita final report (3)</p> <p>A16_Capitapostdudiligence2</p> <p>A16_Capitariskappendix</p>