



## **BRECKLAND COUNCIL**

### **DELEGATED DECISION RECORD**

This records a key or other decision taken by an Executive Member or the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Overview and Scrutiny Commission certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

<b>Portfolio/Cabinet</b>	Cabinet
<b>Report Title (&amp; Reference No.)</b>	Freedom of Information Policy
<b>Summary Background</b>	To present the draft of the Council's Freedom of Information policy to the Overview and Scrutiny Commission for review.
<b>Author/Contact Officer</b>	Ross Bangs, Corporate Improvement & Performance Manager (shared), Corey Gooch, Business Intelligence Officer (ross.bangs@breckland-sholland.gov.uk, corey.gooch@breckland-sholland.gov.uk)
<b>Ward(s) Affected</b>	All Wards
<b>Urgent?</b>	No
<b>Key Decision?</b>	Yes Policy or Strategy
<b>In Key Decision Plan?</b>	Yes
<b>Date Decision Taken</b>	Tuesday, 16 October 2018
<b>Date Published</b>	Thursday, 18 October 2018
<b>Call-In Expiry</b>	Thursday, 25 October 2018
<b>Exempt Information?</b>	No
<b>Decision (Action Agreed)</b>	The Freedom of Information Policy be adopted.
<b>Reasons(s)</b>	The current adopted policy was 4-years old and due for a review. Whilst there had not been any fundamental changes to statutory requirements, the new policy was improved for the benefit of the people wishing to contact the Council regarding Freedom of Information.

<b>Options</b>	<ol style="list-style-type: none"><li>1. To adopt the amended Policy.</li><li>2. Do nothing.</li></ol>
<b>Further Information</b>	Freedom of Information Policy Appendix 1 for Freedom of Information Policy