



BRECKLAND COUNCIL

DELEGATED DECISION RECORD

This records a key or other decision taken by an Executive Member or the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Overview and Scrutiny Commission certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Portfolio/Cabinet	Cabinet
Report Title (& Reference No.)	ICT & Digital Strategy
Summary Background	To implement a new strategy which aims to improve residents' experience of contacting Breckland Council while also increasing the efficiency of our overall operating arrangements.
Author/Contact Officer	Sarah Barsby – Executive Manager for Information (sarah.barsby@breckland-sholland.gov.uk)
Ward(s) Affected	All
Urgent?	No
Key Decision?	No
In Key Decision Plan?	Yes
Date Decision Taken	Tuesday, 16 October 2018
Date Published	Wednesday, 17 October 2018
Call-In Expiry	Wednesday, 24 October 2018
Exempt Information?	No
Decision (Action Agreed)	<p>Cabinet to recommend to FULL COUNCIL:</p> <ol style="list-style-type: none"> 1) The draft ICT and Digital Strategy be approved, and be implemented from April 2019 to align with the Council's new Corporate Plan. 2) That the Digital Work Programme associated with the

	<p>strategy be approved, subject to Council approving the transfer of funding as detailed in the Pro forma B from Moving Forward (transformation) and Growth and Investment reserves.</p>
Reasons(s)	<p>The strategy sets out a clear plan for making best use of Council resources to meet the needs of its customers – residents, businesses, staff and elected Members – while achieving value for money for the Council.</p> <p>Not only does the strategy aim to improve services, it also anticipates a reduction in costs over the three-year period, through increased productivity, rationalisation and re-procurement of systems and software, automation of service processes, and as more customers seek to access Council services online.</p>
Options	<ol style="list-style-type: none"> 1. That the new ICT and Digital Strategy and Digital Work Programme be approved, subject to Council approving the related funding to pay for the programme's delivery, and be implemented from April 2019 to align with the Council's new Corporate Plan. 2. Propose changes to the ICT and Digital Strategy. 3. Do nothing.
Further Information	<p>ICT & Digital Strategy Appendix A for ICT & Digital Strategy Appendix B for ICT & Digital Strategy Appendix C for ICT & Digital Strategy</p>